

Volunteer Recruitment

Citizens Advice Daventry and District provides free, confidential, impartial information and advice to the residents of Daventry Town and the surrounding District. We are based on the first floor of the Abbey buildings just off the Market Square in Daventry.

The service relies on a group of dedicated volunteers who give their time freely each week to help others.

We are currently looking for some more volunteers. People who have some free time and are willing to learn a new skill and give about 6 hours each week.

We need people for the following roles:-

- **Receptionists** – To meet and greet clients, take their information, see them through to the main waiting area and to carry out some other administration tasks.
- **Telephone Assessors** – To speak to clients on the countywide telephone system and help them to find the information they need. This could be referring or signposting them to other agencies.
- **Advisers** – To be part of the drop-in team to help clients face to face with information or full advice on a wide range of topics.
- **IT support** – If you have an IT background and can help with the day to day office needs relating to IT or can help with Social Media, Twitter, Facebook and the website.
- **Research and Campaigns support** – The office not only gives help to clients but runs campaigns to help influence change centrally and to influence decision makers in the future. We need support to be able to carry this out.
- **Trustee Board Member** - Local office trustee boards need people from all sections of the community with a wide range of different skills, experience and perspectives.

If you would like to find out more and get an information pack then please email administrator@daventry.cabnet.org.uk or telephone 01327 701644