

Finance Committee
MINUTES OF MEETING

Date: Tuesday 21st January 2020

Venue: Moulton Community Centre

The Finance Committee exercises responsibility to work with the RFO in the management of the Council's financial resources and to consider and recommend strategy and action on policy and operational matters concerned with Council's finances, property and resources. The Finance Committee has delegated powers to spend up to £2,000. Any amount over that value will be reported to the Full Parish Council meeting for full council approval.

01/20 Conduct a Public Session (Duration and content at Chairman's discretion)

The resident made several points in the Public Session:

- The last parish council meeting he attended had been well conducted and accompanying set of minutes were of a high standard.
- The contractors had driven on the grass in the Public Gardens, which was very boggy and remedial works may be required.
- When would the 2020/21 budget be uploaded to the parish website
- Congratulations to the council for keeping within budget for 2019/20
- When would further loan repayments be made to PWLB

02/20 Record Attendance, Apologies, Absence

Councillors (Parish): Cllr Fehnert (SF), Cllr Paul (GP), Cllr C Fountain (CF), Cllr Bennett (NB),

Public: One resident

Apologies: Cllr Aarons (holiday)

03/20 Record any Declarations of Interest on subjects included on this agenda

Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.

None

04/20 Accept Minutes of Finance Committee Meeting held on 17th December 2019

It was **resolved** to accept the minutes of the Finance Committee held on 17th December 2019.

05/20 Report on Previous Agenda Items

Report on Previous Agenda Items

- 127/19 BT broadband upgrade complete. Awaiting router and connection to system.
- 129/19 ROSPA reports for attenuation basins received. In process of reviewing information.
- 133/19 Emergency Plan in process of being written.
- 142/19 PHP currently producing plans for the library space.
- 142/19 PHP reviewing ventilation/window requirements for Archive Room
- 142/19 PHP redrawing plans for kitchen for main hall in order to obtain a budget price. Proposed area compliant for fire regs
- 143/19 Income and Expenditure Budget and Precept Request for 2020/21 approved by full council. Precept Request submitted to DDC 127/19

06/20 Review February Exception Payments to Date

None

07/20 Review of December Financial Documents:

- a. Detailed Income and Expenditure by Account for December
- b. Bank Reconciliation Statement

All councillors had received a copy of the above information including an explanation of variances from budget code. Information reviewed and approved.

CLlr Paul reported conducting a detailed review of the Account Code Report up to 31st December 2019 with the EO.

Moulton Village Hall Receipts and Payments for Month 9 (December 2019) reviewed.

08/20 Consider Request from Moulton Festival for Carnival Entry Prize

Moulton Festival have requested that the pc sponsor a full page colour advert in the Moulton Scene worth £350 inc VAT.

It was **resolved** to agree to the advertisement in the next issue of the Scene and request that the Festival Committee acknowledge the donation from the pc.

09/20 Review and sign S136 Urban Highway Grass Mowing Agreement for 20/21

The S136 Urban highway Grass Mowing Agreement for 20/21 was reviewed by committee. It was **resolved** to sign the agreement and return to NCC.

10/20 Discuss Pension Contribution Rates for 20/21

It was **resolved** to continue pension contribution rates in line with the LGSS Scheme.

11/20 Date of Next Meeting

Next Finance Committee Meeting Dates: **Tuesday 25th February 2020 @ 4pm**
Monday 23rd March 2020 @ 4pm
Monday 27th April 2020 @ 4pm

Meeting Closed at 4.30pm

Chairman's Acceptance Signature..... Date.....