

Moulton Parish Council

Minutes of Parish Council Meeting

Date: 3rd September 2019 **Time:** 7.15pm

Location: Moulton Community Centre

Agenda Item:		
118/19	Conduct a Public Session (Duration and content at Chairman's discretion)	
	None required.	

Record Attendance, Absence and Apologies from councillors not in attendance. Resolution to accept:

119/19	Councillors (Parish):	Cllr Brooks (SB), Cllr Fehnert (SF), Cllr Aarons (DA), Cllr Moss (GM), Cllr E Fountain (EF), Cllr Bennett (NB), Cllr Swallow (YS), Cllr Morrow (SM), Cllr Curran (CC), Cllr C Fountain (CF)
	Councillors (District):	Cllr Cribbin
	Councillors (County):	None
	Executive Officer:	Jane Austin
	Other Attendees:	4 residents
	Apologies:	Cllr Paul (GP) holiday, Cllr Ward (TW) holiday, Cllr Swannell (MS) previous commitment, Cllr Douglas (SD) unwell, Cllr Warren (family illness)
Absence:	None	
		It was resolved to accept the apologies from absent councillors.

Agenda Item:	Discussion Content:	Action:
120/19	Record any Declarations of Interest on subjects included on this agenda. Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate:	Action:
	Cllr Aarons reminded councillors of their duty to declare an interest on agenda items if necessary.	
121/19	Dispensations: To consider written requests for dispensation of DPI	
	None	
122/19	Accept Minutes of Council Meeting held on 6th August 2019. Resolution to accept.	Action:
	It was resolved to accept the minutes of the council meeting held on 6 th August 2019.	
123/19	Planning Related Matters:	Action:
	1. Agree responses to the following Planning Applications: Resolution to approve actions	

	<p>a) DA/2019/0612 Bay window to front elevation, utility room to side, front extension to detached garage. Aldebrooke, 6 Grove Farm Lane It was resolved to Recommend Approval</p> <p>b) DA/2019/0642 Works to trees in a conservation area. April Cottage, 51 West Street It was resolved to not offer any comment as permission had been granted and the works carried out.</p> <p>c) DA/2019/0646 Single storey extension. 1 Ryland Road It was resolved to Recommend Approval</p> <p>d) DA/2019/0652 Lawful Development Certificate (Existing) for use of land for purposes of a scrap yard. Shangri-la, Barlow Lane It was resolved to Recommend Refusal and submit the following comments: It was resolved to strongly object to this proposal. No renewal of the licence has been applied for since the last certificate lapsed in 2011. Although the site is described as a builder and scrap yard, since 2011 there have not been large, indeed any, vehicles load or unload, nor make use of the site. The only activity noted has been a few metal items appearing on the site.</p> <p>DDC enforces the Scrap Metal Dealers Act of 2013, which requires all metal sites in the district to be licensed. A site licence holder must display a copy of the licence in a prominent place that is accessible to the public, at the site, identified in the licence (section 10 (1)(2)). No sign has been displayed since 2013 and is not on DDC list to date.</p> <p>The site is inappropriate for a scrapyard as it is sited within the village centre, adjacent to the Conservation Area. The access to this site would be through the Conservation area of the village. There is a weight limit through the village which would not be suitable for lorries travelling through the village.</p> <p>The width of the unadopted road, Barlow Lane, is inadequate to accommodate large vehicles and is unmaintained. There is only sufficient width for a car to pass down the road due to dry stone walls either side and pedestrians have to move to the grass verge for safe passage as there is no designated footpath. There is no speed limit displayed on the lane.</p> <p>The car park at the top of Barlow Lane is a designated car park for use by parents of Moulton Primary School and is part of the Park and Stride (Safer Routes to Schools) initiative. The Guide Hall at the top of Barlow Lane is used by various groups which include young children and the elderly who access the road and car park.</p> <p>In conclusion we strongly recommend refusal for this application as being totally unsuitable for the centre of our village within close proximity to the conservation area.</p> <p>e) DA/2019/0670 Works to fell trees in a conservation area. Public Gardens, Church Street No comment, MPC application.</p>	
	<p>2. Report on Recent Planning Decisions - Report only</p>	<p>Action:</p>
	<ul style="list-style-type: none"> • DA/2019/0292 2 Church Mews. Reduction in height of existing boundary wall to rear. GRANTED • DA/2019/0499 4 Church View. Single storey front extension. Demolition of existing conservatory and construction of two storey rear extension. GRANTED • DA/2019/0527 16 Spinney Close. Installation of decking to rear of garden 	

	<p>with sunken area for hot tub with pergola above sunken area (retrospective) GRANTED</p> <ul style="list-style-type: none"> • DA/2019/0536 13 Fuller Road. Single storey rear extension and detached garage. GRANTED • DA/2019/0584 8 Church Hill. Felling of trees within a Conservation Area. GRANTED • DA/2019/0590 4 Inniskilling Close. Single storey rear extension and associated internal and external alterations (revised scheme) GRANTED • DA/2019/0642 April Cottage, 51 West Street. Works to tree within a Conservation Area. GRANTED • DA/2019/0126 Removal of timber windows and insertion of upvc windows on front and side elevation. The Poplars, 33 Cross Street. Notification of Appeal 	
	3. Other Planning Matters	Action:
	a) Update on Developments – Report Only	
	<ul style="list-style-type: none"> • Carey Fields – Resident blocking public access to open space by planting laurel bushes. Consultation with DDC Planning officer confirms it is against planning condition as it prevents access to the open space. Resident has removed them and replaced them with 2 bushes in plant pots blocking the access. EO to request resident moves them to within their boundary. • Countess Manor – land transfer moving forward slowly. • David Wilson 2 – land transfer moving forward slowly. Prestige Landscapes (our greenworks landscaper to carry out remedial works on behalf of DW before land is transferred to the pc.) • Avant Homes – green space in very poor condition, rubbish bin over flowing – DDC won't empty as its not on their list. Managing Director of Avant now involved. DDC planning officer also chasing the developers to secure land transfer 	EO
	b) Consider North West Relief Road PC Response	
	<p>It was resolved to submit the following response:</p> <p>Whilst we accept that a link road around the North West of Northampton may be needed, it should only be as a single construction project directly linking the A428 and A43. A part-construction, as proposed A428-A5199 with only shift congestion and an admitted significant increase in traffic to the Welford Road with <u>no</u> provision for onward flow. No plans for dispersion of this traffic except through already congested country roads and Kingsthorpe.</p> <p>New road to be financed by builders to build more houses and therefore more congestion and pollution.</p> <p>One of the advantages is supposedly improvement in emissions in Chapel Brampton and Kingsthorpe. This is clearly at the expense of increased emissions, pollution and traffic flow through Moulton and Boughton - see NSTM analysis results which highlight this. The Traffic Plan admits to increased congestion at the Vyse Road roundabout with little ability to improve this situation.</p> <p>The Peak Flow maps show significant increases of 100-300 vehicles in Moulton, but the map showing the orange line stops at the Pitsford Road, West Street junction. Where does the traffic go?</p> <p>Road humps are suggested to mitigate this traffic flow, but Moulton already has road humps, so a few more are unlikely to make a difference to the amount of traffic.</p> <p>Likewise, Moulton already has a 20mph limit through the village. While in Boughton, except on Moulton Lane, it is impossible to exceed 20mph most of the time due to village streets parking and existing traffic; so neither is likely to have much effect.</p> <p>The proposals only seem to tackle the problems envisaged by traffic leaving the North West relief road. They do not acknowledge problems in Moulton caused by traffic cutting</p>	

	<p>through to the NWRR.</p> <p>There must be significant large signage in both directions directing traffic on an approved route, probably through Moulton Park. Signs at both ends saying access only to Moulton and Boughton and restrictions in road width at the entrance to both villages to discourage traffic.</p> <p>In Moulton, there could also be a pinch point between Mulberry Homes and the Pitsford Road junction to discourage traffic and not interfere with school buses.</p> <p>Weight restriction signs need to be bigger as they are largely ignored.</p> <p>Also, efforts might be made by the planners to persuade navigation devices to use routes that avoid Boughton and Moulton. An article in the Telegraph today supports sat nav diversions.</p> <p>In summary, the suggested advantages of the scheme reducing congestion are only shifting pollution and congestion to a different area. This the planners admit as well as that they largely have no solution for these problems!</p>	
	c) Overstone Hall Enabling Development	
	<p>It was resolved to recommend objection to both proposed sites identified for Enabling Development of Overstone Hall.</p> <p>It was resolved for Cllr Ward to submit a statement on behalf of MPC that supports our objection to DDC.</p> <p>It was resolved to seek and engage legal advice to provide a professional response to DDC.</p>	EO
	d) Propose Street Names for Mulberry Homes Development	
	It was resolved to reject the names proposed by the developer as they are not relevant to Moulton.	EO
	e) Discuss Proposals for Mulberry Homes Development	
	Mulberry Homes wish to place electric car charging points and a Parcel Delivery Service on the site. It was resolved to decline the initiatives. Mulberry Homes have also suggested a Garden Club as part of the open space. It was resolved to liaise with the Allotment Association and review the proposal.	EO EO
124/19	Ongoing Actions Progress Report – CF. Resolution to Agree Actions	
	<p>All councillors have received the latest Progress Report. Items of note are as follows:</p> <ul style="list-style-type: none"> • New screens have been installed into Fitzjohn, Manfield and Claret. Quotes being obtained for upgrades to the sound system. • War memorial – Quotes from 2 stone masons are awaited. Sketch of proposals to be submitted to DDC to determine if planning permission is required. • Local Council Gold Award – Cllr Fehnert is progressing this item and confirmed that all councillors would need to be involved and identified as ‘lead’ councillor for a particular project or area of the business. • HR – Chairman to conduct half yearly review with EO mid appraisal date • Archive Room window – work to be carried out w/c 20th September • Bus Routes – Cllrs Ward, C Fountain and Swallow and the EO met with John Ellerby, Principal Bus Development Officer, NCC to discuss the sue of S106 monies to provide bus routes/enhanced transport schemes for Moulton and potentially adjacent communities. It was resolved to devise a questionnaire and distribute to all residents to identify requirements prior to a second meeting with John Ellerby • Youth Council – DBS checks need to be in place before any progress can be made. DBS clearances applied for, awaiting certificates. <p>Cllr C Fountain informed council that he had drawn up a Business Case Template for councillors to use to report back to council on their designated initiative.</p>	DA CF TW YS EO
125/19	Items From Previous Minutes – Receive an Update from Executive Officer	

	<ul style="list-style-type: none"> 105/19 Response received from Conservation Area Officer re: paint colour used on house 	
126/19	Report on Daventry District Council Matters by District Cllr Warren	
	Cllr Cribbin reported that DDC Leader, Chris Millar and Deputy Leader are retiring on 31 st October. It was resolved to write to Chris Millar and thank him for all the support he has given Moulton during his time as Leader.	EO
127/19	Finance, Administration and Governance Related Matters	Action:
	All councillors have received a copy of the draft minutes from the Finance Committee held on 27 th August.	
	Recommendations from Finance Committee Meeting 27th August 2019:	
	1. Approve Payments as Listed in Appendix 1. Resolution to Approve	Action:
	It was resolved to approve and make the payments listed in Appendix 1	EO
	2. Approval and Acceptance of External Audit Report and Result. Resolution to Approve	
	It was resolved to approve and accept the External Audit Report and Result. Cllr Aarons thanked the Administration Team for their hard work in achieving a second consecutive clear audit.	
	3. Recommend Approval of Budget for Events 2020. Resolution to Approve	
	It was resolved to increase Gig in the Gardens event to a two day event to be held on Saturday 11 th and Sunday 12 th July 2020. It was resolved to approve a budget of £6k for both events and include a savings budget yet to be identified.	EO
	Finance, Administration and Governance Related Matters Continued:	
	4. Update on current Library situation	
	All councillors were updated on the meetings held with Theresa Grant, NCC and Simon Bowers, DDC to secure the library within Moulton Community Centre. In principle, DDC has agreed to forward fund the purchase of the remaining lease from NCC until designated S106 monies are available and any remaining S106 library contributions to be directed to MPC for the ongoing running of the library. It was resolved for the EO to respond to NCC's current offer and obtain the best deal possible for MPC. It was also resolved to progress the planning application for 3 office units in the library and submit to DDC.	EO EO
	5. Progress Formation of Charitable Incorporated Organisation (CIO) – Cllr Fehnert	
	Cllr Fehnert updated council on the formation of a CIO. Assistance had been received from Deanshanger and Roade Community Library groups. It was resolved to form a CIO for the library and health and wellbeing aspect of council business.	SF EO
128/19	Highways Matters – Cllr C Fountain	
	1. Church Hill – update on project	
	Cllr C Fountain informed council that there was no pattern of vehicles travelling the wrong way down Church Hill. A number of engineering options had been discussed with the NCC engineer which would cost in excess of £15k for little impact on the problem. Larger signage has been installed and the situation will be monitored.	
	2. Speed Signage – Installation and Funding. Resolution to Approve and Proceed	
	All councillors have received a copy of the Business Case for the Speed Signage. It was resolved obtain the signage from Morelock (subject to satisfactory accounts). It was resolved to locate the signs at locations identified with Steve Barber. It was resolved to apply for a Section 50 licence. It was resolved to apply for a grant to fund the signage and the cost of installation. If the grant application proved to be unsuccessful, it was resolved to use monies from the PCSO budget.	CF EO
129/19	Update on Book Exchange – Cllr Brooks	
	Cllr Brooks informed council of her progress with the Book Exchange. The Book Exchange was to be deep cleaned and tidied. Two volunteers are to care for the Book Exchange. An	

	email address and Facebook Page has been set up to promote use of the Exchange. Article to be included in the next Moulton Scene.	SB
130/19	Review Correspondence – Information only	Action:
	An introductory letter has been received from the new Moulton College Principal. EO to reply, welcoming her to Moulton and suggesting a meeting with Cllr Aarons and Cllr Bennett	EO
131/19	Next Meeting Date – Tuesday 1st October 2019	

Meeting Closed at 9.35pm Copies to: Parish Councillors (14), District Councillors (2), County Councillor

Chairman's Acceptance Signature.....Date.....

DRAFT

**APPENDIX 1 – PAYMENTS FOR APPROVAL
03.09.2019**

SEPTEMBER MEETING PAYMENTS

Supplier	Invoice Details	Payment (£ net)
Octagon Education	MCC Screens	£9,431.00
Martindale Windows	Archive Room Window	£2,826.00
K Holley	Moving Forward After Cancer - Exercise Coach	£48.00
M J Brown	Mileage & Expenses (inc 11 x DBS Checks)	£215.05
RBS Ltd	Bookings Software Annual Support Licence	£193.00
Ashby Computer Services	Office 365 Monthly Fee	£60.22
MoSounds	Event Bar Staff	£405.00
MoSounds	Event Bar Staff	£345.00
PKF Littlejohn LLP	Annual Return Fee	£2,000.00
T Horsley	Tree Works at Cemetery	£450.00
Countywide Catering	Replacement Bulbs	£12.00
Countywide Catering	Dishwasher Service & Parts	£192.00
Countywide Catering	Water Boiler Filters	£42.00
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J Austin	CC Supplies	£46.58
Natalie Green & Co	Accountancy Assistance	£320.00
Universal Safety Systems	Inspect/Test Fall Protection	£365.00
Syston Doors	Servicing Continental & Fire Shutters	£305.00
K&J Hird	MCC & Village Cleaning/Caretaking/Maintenance	£5,000.00
St John Ambulance	GIG First Aid/Medical Cover	£216.00
Prestige Landscapes	August 2019 Village Greenworks	£3,764.92
HMRC	September HMRC Payment	£2,180.92
NCC Pensions	August NCC Pensions Payment	£3,282.28
Salaries	August Salaries	£7,248.91
		£38,990.88