



Jane Austin

Executive Officer - Moulton Parish Council

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CEMETERY REGULATIONS & TABLE OF FEES

1. Moulton Parish Council is the burial authority for Moulton parish. These rules set out in simple terms the Council's policy with regards to the operation and maintenance of the Cemetery.
2. The Cemetery is an open space available for all to visit. It is a place for remembrance, peace and quiet reflection and the Council endeavours to ensure that it maintains the Cemetery for that purpose.
3. Burial in Moulton Cemetery is only permitted to persons who live, or have previously lived, within the present parish boundary of Moulton. If you have not lived within the parish boundary within the last 5 years, fees will be charged at non-resident rate.
4. If you have not previously lived within the present parish boundary of Moulton but have an immediate family member buried in Moulton Cemetery, permission may also be granted, and fees charged at non-resident rate.
5. Residents, including those living in a residential care facility, within Moulton parish boundary for less than 2 years who do not have a previous Moulton address or immediate family member interred in Moulton Cemetery, are not entitled to be buried in Moulton Cemetery.
6. Grave plots cannot be reserved for unborn children or un-nominated persons.
7. Arrangements can be made with the Executive Officer for ashes to be scattered in the designated area, with a memorial plaque if required and this service is available to all.
8. Moulton Cemetery is a lawn type cemetery to allow ease of maintenance and will be mown regularly by the Parish Council.
9. Flatstones, kerbstones, fencing or any other forms of enclosure or border are not permitted nor is trenching, gravelling or other forms of boundary marking.
Potted or planted trees or shrubs are not permitted on or near the grave.
Windmills, chimes or other similar ornaments are not allowed on graves or cremation plots. The Parish Council reserves the right to remove these additions.
7. Natural flowers are preferred; all wreaths and flowers, when past their best will be removed, as will unsuitable artificial flowers.
8. The above rules are made so that a tranquil and dignified atmosphere can be maintained and we ask for your cooperation.
9. The selection of plots for graves shall be determined at the discretion of the Executive Officer.

- 10.** The dimensions of any headstone on a grave shall not exceed 3 feet (91cm) in height above ground level and 2 feet 3 inches (69cm) in width and 3 inches (7.5cm) in thickness.
- 11.** The dimensions of a plaque over cremated remains shall not exceed 12 inches (30cm) square and be of a suitable stone (black granite or York stone is preferred) and shall be laid flush with the ground. A memorial or flower holder may be placed but must not exceed 12 inches (30cm) in height.
- 12.** The Parish Council reserves the right to tidy up neglected or untended graves.
- 13.** The Council shall be indemnified by persons carrying out any work in the cemetery against any claims arising from all works. The Council accepts no liability for claims arising from work carried out by third parties.
- 14.** The Council accepts no responsibility for damage or loss howsoever caused.
- 15.** On at least an annual basis, Councillor Wardens appointed to the cemetery will make safety checks on memorial headstones. If any are found to be unsafe, the family of the deceased will be contacted to promptly arrange the securing of the headstones in the interest of public safety. In cases where a family cannot be contacted, or there is a delay in action, and the memorial is considered to be very unsafe and a danger, the Councillor Warden or the Executive Officer will lay the memorial down with respect and sensitivity.

Current Table of Fees

Date Effective: 13th January 2021

Activity	Basis	Resident Fees	Non Resident Fee (once eligibility has been confirmed)
Burial & Interment Fees			
Exclusive right of burial for a period of 50 years. Granted in occurrence of death.	For a grave space 8' x 4' (double depth) <i>(Fees include Deed of Grant)</i>	£770.00	£2310.00
	For a space for cremated remains (double depth) <i>(Fees include Deed of Grant)</i>	£440.00	£1320.00
	* Burial of cremated remains - where exclusive rights of burial have been granted	£330.00	£990.00
	* Interment - where exclusive right of burial has been granted	£330.00	£990.00
	* Scattering of ashes (In designated area)	£137.50	£412.50
Headstone and Monument Inscriptions			
For the right to erect on a grave a headstone as specified in paragraph 10	A headstone up to 3 inches (7.5cm) thick and not exceeding 3 feet (91cm/36") in height from the ground line	£192.50	£577.50
For the right to erect on a grave a headstone as specified in paragraph 11	Memorials for interred cremated remains - Black granite or York stone up to 12 inches (30cm) square, laid flush with the ground. A memorial or flower holder may be placed not to exceed 12 inches (30cm) in height.	£137.50	£412.50
	Plaque for gazebo 6" x 3" (150mm x 75mm/15cm x 7.5cm) or scattered ashes area (design approved by parish council)	£82.50	£247.50
	Additional Inscription on existing memorial <i>(All memorials are subject to Parish Council approval Walled graves, kerbs or grave edging are not allowed (see para 6))</i>	£82.50	£247.50
	Replacement headstone/memorial <i>(All memorials are subject to Parish Council approval)</i>	£110.00	£330.00

***Fees do not include grave diggers charges**

All fees are payable to Moulton Parish Council who reserve the right to make alterations from time to time.

Current Table of Fees

Date Effective: 13th January 2021

Activity	Basis	Resident Fees	Non Resident Fee (once eligibility has been confirmed)
Transfer to Exclusive Right of Burial	<i>Transfer of burial rights from one purchaser to another eligible purchaser.</i>	£82.50	£247.50
Seat/bench	<p><i>Design and siting of seat/bench to be agreed by MPC prior to installation.</i></p> <p><i>Installation to be carried out by MPC's authorised contractor (purchaser to be invoiced directly by contractor)</i></p> <p><i>Fee is for MPC to use land for installation of seat/bench</i></p>	£275.00	£825.00
Tree/Shrubs	<p><i>Variety and siting of tree/shrub to be agreed by MPC prior to planting.</i></p> <p><i>Installation to be carried out by MPC's authorised contractor (purchaser to be invoiced directly by contractor).</i></p> <p><i>Fee is for MPC to use land for planting purposes.</i></p>	£110.00	£330.00

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This policy is reviewed annually by the Executive Officer and submitted to the full council for approval.

Last Reviewed: **March 2021**
 Review Due: **Jan 2022**