

Finance Committee
MINUTES OF MEETING

Date: Thursday 3rd January 2019

Venue: Moulton Community Centre

73/18 Conduct a Public Session (Duration and content at Chairman's discretion)

None required

74/18 Record Attendance, Apologies, Absence

Councillors (Parish): Cllr Brooks (SB), Cllr Fehnert (SF), Cllr Fountain (CF),
Cllr Aarons (DA), Cllr Paul
Cllr Swallow (YS) in attendance

Public: One resident

Apologies: Cllr Bennett (NB)

75/18 Record any Declarations of Interest on subjects included on this agenda

Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.

None

76/18 Accept Minutes of Finance Committee Meeting held on 27th November 2018

It was **resolved** to accept the minutes of the Finance Committee held on 27th November 2018

77/18 Review December Payments to Date

All councillors have received a copy of the December payments to date. Payments to date reviewed. No queries arising.

78/18 Review of:

- a. Detailed income and Expenditure by Account 30/11/2018
- b. Annual Budget By Combined Account Code
- c. Bank Reconciliation Statement

All councillors had received a copy of the above documents. Council are operating within budget. Some cost centres appeared to be over/underspent but this was due to set up of the accounting system rather than actual over/underspend. Cost centres will be amended for the next financial year to improve reporting.

It was **resolved** to approve the Accounts and Bank Statements

79/18 Consider Proposals and Recommendations from Play Equipment Working Party and Recommend Approval to Full Council

Cllr E Fountain (EF), Cllr Swallow (YS) and the EO have met with the Play Equipment Advisor who was very helpful and provided information on developing play equipment provision in the parish and potential grant funding streams. EF and YS to investigate Outdoor Gym equipment/ Trim Trail for adults. A meeting is to be arranged shortly with Eibe¹ to discuss life of current equipment in the Public Gardens, recommendations for updating some smaller pieces and extending provision to incorporate adult equipment as above. £25,000 is

¹ Eibe – manufacturers of play equipment Public Gardens

available to spend on 2/3 items of pre school play equipment on the David Wilson 2 site and and maintaining/upgrading the equipment in the Gardens.

It was **resolved** to accept the quote for the remedial works on Redrow play equipment approx. **£200 + VAT**.

It was **resolved** to accept the quote for the Head Impact Criteria Assessment **£550 + VAT**

It was **resolved** to accept the quote for the remedial works on Eibe play equipment **£1872.56 + VAT**

Quote had also been received for remedial greenworks at Redrow site and Public Gardens. It was **resolved** to review results of the Head Impact Criteria Assessment before approving any greenworks/surface remedial works.

80/18 Discuss Potential Alterations to Community Centre

Cllr Fountain outlined the reasons for considering alterations to the community centre was the demise of the NCC Library Service which would reduce the amount of recharge income the parish council would receive and the additional cost of Library Business Rates. These alterations were dependent upon NCC relinquishing the lease on their part of the building. Alterations considered: potential for 3 x office spaces within the library area, provision of window and new door to Archive Room and extension to café space.

Initial estimates have been obtained from Steele and Bray (contractors for Community Centre) for potential alterations to the Community Centre to increase viability as per attached drawings from Peter Haddon and Partners (Project Managers for Community Centre build) and reviewed by the Finance Committee.

EO has met with Steve Ellis (DDC Planning Officer) to discuss the potential alterations; MPC would need planning permission. Planning permission not needed for main hall kitchen alterations (if grant application approved). Steve would assist in the completion of the planning application to ensure we would have the most flexibility of usage.

It was **resolved** to recommend that full council approval of the concept in principle.

81/18 consider Quotes Received for Tree Works

A quote of £490 had been received for works reduce the crown of an overlarge willow tree in Busbys Meadow. It was **resolved** to accept the quote and approve works.

82/18 BT Update

CEO of BT contacted regarding complaint. The Chairman and CEO Business Complaints Specialist working on our complaint until resolution.

83/18 Library Update and NCC Consultation

Proposals for NCC Library Service were now out to consultation. Moulton Library is to be reclassified as a non statutory community library. NCC Consultation taking place at the Community Centre on 30th January. It was **resolved** to recommend that MPC complete the consultation document.

84/18 Complete DDC Sports Facilities Investment Strategy Consultation

DDC are currently consulting on the above strategy which includes provision of Leisure Centre East within Moulton. The response date is Sunday 6th January. It was **resolved** for CF and the EO to complete the consultation on behalf of MPC.

84a/18 Discuss Summary of Replies Received from Resident Questionnaires

123 surveys had been completed and a detailed analysis would be ready in time for the full council meeting. 95 respondents were in favour of a PCSO compared to 17 who were not. 96 respondents were in favour of retaining the library provision, compared to 20 who were not.

57 respondents were in favour of considering an additional war memorial, compared to 49 who were not.

85/18 Discuss Draft Budget 2019/2020 and Recommend Approval By Full Council

All finance committee councillors had received a copy of the draft budget for 2019/2020. A detailed discussion took place. It was **resolved** to recommend to full council that a budget of up to £542,000 be recommend for approval.

86/18 Discuss Precept Request 2019/2020 and Recommend Approval by Full Council

Following on from the budget discussion, It was **resolved** to recommend to full council that a precept request of no more than £295,000 be approved.

87/18 Date of Next Meeting

Finance Committee Meeting Dates for 2019:

February 26th, March 26th, April 23rd, May 28th, June 25th, July 30th, August 27th, September 24th, October 29th, November 26th

Meeting Closed at 8.45pm

Chairman's Acceptance Signature.....Date.....