

Finance and HR Committee
MINUTES OF MEETING

Date: Monday 25th November 2024 @ 4.00pm **Venue:** Moulton Community Centre

The Finance Committee exercises responsibility to work with the RFO in the management of the Council's financial resources and to consider and recommend strategy and action on policy and operational matters, including HR matters, concerned with Council's finances, property and resources. The Finance Committee has delegated powers to spend up to £5,000. Any amount over that value will be reported to the Full Parish Council meeting for full council approval.

105/24 Conduct a Public Session (Duration and content at Chairman's discretion)

None Required

106/24 Record Attendance, Apologies, Absence

Councillors (Parish): Cllr Fehnert (SF), Cllr Swallow (YS), Cllr Paul (GP), Cllr Moss (GM)

Public: None

Apologies: Cllr Aarons (DA) holiday

107/24 Record any Declarations of Interest on subjects included on this agenda

Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.

None

108/24 Accept Minutes of Finance Committee Meeting held on 28th October 2024

It was **resolved** to accept the minutes of the Finance Committee held on 28th October 2024.

109/24 Report on Previous Agenda Items

Cllr Fehnert has investigated higher interest earning accounts and will forward the information to the EO.

110/24 Review of Moulton Village Hall Finances October 2024:

- a. Income and Expenditure Accounts for October 2024
- b. Bank Reconciliation Statements October 2024
- c. Ear Marked Reserves October 2024

All councillors have received a copy of the following information:

Income and Expenditure Accounts for October 2024

Bank Reconciliation Statements for October 2024

Ear Marked Reserves for October 2024

PWLB Loan Summary as at 1st November 2024

111/24 Review of Moulton Village Hall Finances October 2024

- a) Moulton Village Hall Receipts and Payments October 2024
- b) Moulton Village Hall Financial Statement October 2024

All councillors have received a copy of the following Documents:

- Moulton Village Hall Trust Receipts and Payments Summary for October 2024
- Moulton Village Hall Trust Financial Statements for October 2024

It was **resolved** to approve Moulton Village Hall Receipts and Payments August and September 2024

It was **resolved** to approve Moulton Village Hall Financial Statement August and September 2024

112/24 Review Draft Budget and Draft Precept Request for 2025/26. Resolution to Recommend Approval by Full Council

EO and Finance Manager have begun to look at budget for 2025/26 and final draft will be ready for Finance committee on January 6th 2025.

Greenworks Contract

The specification for the greenworks contract was discussed. Three tenders have been received. It was **resolved** to recommend to full council acceptance that the greenworks contract for 2025-2030 be awarded to Prestige Landscapes.

113/24 Moulton Cemetery

- a. Quote received for Repairs to Scattered Ashes Area

It was **resolved** to accept the quote for the Scattered Ashes Area

- b. Quote received for gravel path

It was **resolved** to accept the quote for the gravel path

- c. Quote received for Cemetery Mapping

It was **resolved** to accept the quote for the Cemetery Mapping Project

114/24 Discuss Annual Play Equipment Safety Inspections. Resolution to Recommend Actions to Full Council

Report contents noted.

115/24 Discuss Update on Manfield Hall Resolution to Recommend Actions to Full Council

The EO informed the Finance Committee of the latest advice from the solicitor.

It was **resolved** to recommend the advice given to full council.

116/24 Discuss Update on Bob Eady Trust. Resolution to Recommend Actions to Full Council

The EO has been in contact with Rev Tim Eady, son of Bob to explain about a name change for the collection. Tim has written an introduction about Bob Eady which is to be included in the Collections Policy. Suggested new name for the archive: 'Moulton Local History Collection'. The name change needs to be undertaken in the form of a Trustee Resolution.

It was **resolved** to recommend to full council that a Trustee Resolution should be sought to amend the name of the charity.

It was **resolved** to accept a quote to build a website to house the Moulton Local Archive Collection.

117/24 Update on Moulton Surgery Land. Resolution to Recommend Actions to Full Council

Clarity is required regarding the ownership and build of the GP surgery on land belonging to MPC. The EO has contacted our solicitor and a reply is awaited.

EXCLUSION OF PRESS AND PUBLIC

It is recommended that in view of the confidential nature of the following items, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.

118/24 Update on Hall Hire Charges and Staffing Review

119/24 Dates of Scheduled Meetings 2024/2025:

Dates of Scheduled meetings 2025 Wantage Room

Monday 6th January @ 4pm

Monday 27th January @ 4pm

Monday 24th February @ 4pm

Monday 24th March @ 4pm

Monday 12th May @ 4pm

Monday 23rd June @ 4pm

Tuesday 26th August @ 4pm

Monday 29th September @ 4pm

Monday 27th October @ 4pm

Monday 24th November @ 4pm

Meeting Closed at 5.00pm

Chairman's Acceptance Signature..... Date.....