

**Moulton Parish Council**

**Minutes of Parish Council Meeting**

**Date:** 3<sup>rd</sup> December 2024 **Time:** 7.00pm

**Location:** Moulton Community Centre

<b>Agenda Item:</b>		
<b>122/24</b>	<b>Conduct a Public Session (Duration and content at Chairman's discretion)</b>	
	PCSO Kev Lumbis attended the meeting and outlined the activities of the local Policing team over the last few months. One problem highlighted is the car racing on Park View. Cllr Warren to chase the injunction with officers at WNC.	

**Record Attendance, Absence and Apologies from councillors not in attendance. Resolution to accept:**

<b>123/24</b>	Councillors (Parish):	Cllr Aarons (DA), Cllr Fehnert (SF) Cllr Smart (RS), Cllr Paul (GP), Cllr Marshall (JM), Cllr Bennett (NB), Cllr Hinkson (DH),
	Councillors (West Northants):	Cllr Warren (MW),
	Executive Officer:	Jane Austin
	Other Attendees:	4
	<b>Apologies:</b>	Cllr Conway (DC) holiday, Cllr Morrow (TM), holiday, Cllr Moss (GM), holiday, Cllr Swannell (MS) prior commitment, Cllr Swallow (YS), prior commitment
	<b>Absence:</b>	None

<b>Agenda Item:</b>	<b>Discussion Content:</b>	<b>Action:</b>
124/24	<b>Record any Declarations of Interest on subjects included on this agenda. Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate:</b>	Action:
	Cllr Aarons reminded councillors of their duty to declare an interest on agenda items if necessary.	
125/24	<b>Dispensations: To consider written requests for dispensation of DPI</b>	
	None	
126/24	<b>Accept Minutes of Council Meeting held on 5<sup>th</sup> November 2024. Resolution to</b>	Action:

	<b>accept and sign.</b>	
	It was <b>resolved</b> to accept the minutes of the council meeting held on 1 <sup>st</sup> October 2024.	
127/24	<b>Report on Previous Agenda Items</b>	
	None	
128/24	<b>Consider Co-option of New Councillor to Fill Current Vacancy. Resolution to Co-opt.</b>	
	Two candidates had applied for the councillor vacancy. It was <b>resolved</b> to co-opt Karl Neville onto the council. The EO informed council that Cllr White had recently resigned from council due to studying commitments that begin in the new year. It was <b>resolved</b> to notify WNC Electoral Services of the vacancy with a view to advertising the vacancy in January.	<b>EO</b>
129/24	<b>Councillors Monthly Update -Councillors to report back on actions during the previous month. Resolution to Approve Actions.</b>	
	None	
130/24	<b>Executive Officer Update. Resolution to Approve Actions</b>	
	The EO reported that the digital mapping for the cemetery and both church yards had taken place.	
131/24	<b>Planning Related Matters:</b>	Action:
	1.Planning Applications -Planning Committee Responses previously submitted to Planning Authority and Responses to be determined at Full Council Appendix 2	
	All councillors have received a copy of Appendix 2	
	2. Update on Mulberry Homes	
	Cllr Fehnert updated the council and confirmed that the Environment Agency were in contact with WNC and were carrying out an investigation into fly tipping. With full agreement of the council, Cllr Aarons suspended standing orders to allow two members of the public to speak on the subject. A long discussion took place on the background of the Mulberry Homes site and the current planning application.	
132/24	<b>Finance, Administration and Governance Related Matters</b>	Action:
	<b>Recommendations from Finance Committee 25<sup>th</sup> November 2024</b>	
	<b>1. Approve Payments as Listed in Appendix 1. Resolution to Approve</b>	
	It was <b>resolved</b> to approve the payments as listed in Appendix 1.	<b>EO</b>
	<b>Finance, Administration and Governance Related Matters Continued:</b>	
	2. Consider Appointment of Contractor for Greenworks Contract 2025-2030 Resolution to Approve	
	It was <b>resolved</b> to appoint Prestige Landscapes to undertake the contract for the period 2025-2030.	<b>EO</b>
	3. Consider Advice from Solicitor re: Manfield Hall. Resolution to Agree Actions	
	It was <b>resolved</b> to accept the advice from the solicitor and proceed with the recommended actions.	<b>EO</b>
	4. Consider Advice from Solicitor re: Robert Eady Trust. Resolution to Agree Actions	
	It was <b>resolved</b> to accept the advice from the solicitor and proceed with a Trustee Resolution to change the name of the Charity and amend the Governance Document.	<b>EO</b>
	5. Consider Advice from Solicitor re: Moulton Surgery Land. Resolution to Progress	
	It was <b>resolved</b> to proceed with the advice received from our solicitor and work with WNC to deliver the new surgery.	<b>EO</b>
	<b>Finance, Administration and Governance Related Matters Continued:</b>	

	6. West Northamptonshire Council review of Polling Districts, Polling Places and Polling Stations	
	All councillors have received a copy of the consultation. All councillors to submit a response.	<b>ALL</b>
	<b>EXCLUSION OF PRESS AND PUBLIC</b> <i>It is recommended that in view of the confidential nature of the following items, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972</i>	
133/24	Update on 2025 Hall Hire Charges and Staffing Review. Resolution to Agree Actions.	
	The EO updated council on the two ongoing staffing situations:	
134/24	<b>Next Scheduled Meetings 2025</b> Tuesday January 14 <sup>th</sup> Tuesday February 4 <sup>th</sup> Tuesday March 4 <sup>th</sup> Tuesday April 1 <sup>st</sup> Tuesday May 13 <sup>th</sup> (Annual Council Meeting and Annual Parish Meeting) Tuesday June 3 <sup>rd</sup> Tuesday July 1 <sup>st</sup> Tuesday September 2 <sup>nd</sup> Tuesday October 7 <sup>th</sup> Tuesday November 4 <sup>th</sup> Tuesday December 2 <sup>nd</sup>	

**Meeting Closed at 8.20pm Copies to:** Parish Councillors (13), West Northants Councillors (3),

**Chairman's Acceptance Signature.....Date.....**

### Appendix 1 December Payments

Hunt & Coombs Solicitors	Professional charges re: Manfield Hall	£1,640.20
Personnel Advice & Solutions Ltd	Professional advice/charges	£350.00
Local Leaflet Drop	Xmas newsletter deliveries	£79.25
AG Intl Ltd	Burial ground management system	£1,443.75
Moulton Parish Church	Grant towards open air carol service	£500.00
Skyline Taxis	Community Transport Scheme travel	£469.92
Skyline Taxis	Community Transport Scheme travel (x 2 invoices)	£410.08
The Little Bakery of Happiness	Café cakes	£120.80
Onefoursix	Social media management	£350.00
Northants CALC Ltd	AI for Council Communications training course	£50.00

Fitness Without Boundaries	Grant awarded	£150.00
Complete	Batteries	£23.70
Northants Fire	Fire risk assessment	£450.00
Codner Creative	Public Gardens lock/unlock - November 2024	£150.00
Chris Chapman	Repainting of cemetery benches and replacing play equipment parts at Public Gardens	£1,245.00
Waterdene	Café stock (x 3 invoices)	£415.68
Eibe	Play equipment	£235.00
Yellow Bourbon Coffee	Café coffee	£404.40
John Bland	Carey Fields trees (insurance claim)	£460.00
The Play Inspection Company	Play inspections x 6	£540.00
Ashby Computer Services	Microsoft 365 charges & 1TB cloud backup (November charges) and Annual ESET charges (x 2 invoices)	£697.75
Prestige Landscapes	Greenworks and village maintenance monthly charge (November 2024), gritting x 5, cemetery bins, clear PG shed, emptying of bins, MCC caretaking	£6,252.57
		<b>£16,438.10</b>

## Appendix 2 Planning Applications

Application No. Proposal	<a href="#">2024/5025/TPO</a> NOTIFICATION OF TREE WORK PRUNE TO 1 X BEECH TPO: DA 339 - T1	Michael Venton 18/11/24 No Comments
Location	WEST STREET MOULTON NN3 7RR	
Application No. Proposal	<a href="#">2024/5057/TCA</a> NOTIFICATION OF TREE WORK REDUCTION TO 1 X POPLAR	Michael Venton 19/11/24 No Comments
Location	WESTFIELD COTTAGE 21 CROSS STREET MOULTON NN3 7BX	
Application No. Proposal	<a href="#">2024/5221/FULL</a> Loft conversion/installation of a side dormer to make extra bedroom and 2 bathrooms with windows	Nathan Heale 17/12/24
Location	8 Oakley Drive Moulton NN3 7UH	