

**Moulton Parish Council**

**Minutes of Parish Council Meeting**

**Date:** 4<sup>th</sup> March 2025 **Time:** 7.00pm

**Location:** Moulton Community Centre

<b>Agenda Item:</b>		
<b>29/25</b>	<b>Conduct a Public Session (Duration and content at Chairman's discretion)</b>	
	None Required	

**Record Attendance, Absence and Apologies from councillors not in attendance. Resolution to accept:**

<b>30/25</b>	Councillors (Parish):	Cllr Paul (GP), Cllr Fehnert (SF), Cllr Swallow (YS), Cllr Hinkson (DH), Cllr Aarons (DA), Cllr Conway (DC), Cllr Smart (RS), Cllr Moss (GM), Cllr Morrow (AM) Cllr Marshall (JM)
	Councillors (West Northants):	Cllr Warren (MW)
	Executive Officer:	Jane Austin
	Other Attendees:	None
	<b>Apologies:</b>	Cllr Timlin (MT) holiday, Cllr Bennett (NB) previous engagement, Cllr Neville (KN) previous engagement, Cllr Swannell (MS) previous engagement
<b>Absence:</b>	None	

<b>Agenda Item:</b>	<b>Discussion Content:</b>	<b>Action:</b>
<b>31/25</b>	<b>Record any Declarations of Interest on subjects included on this agenda. Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate:</b>	Action:
	Cllr Aarons reminded councillors of their duty to declare an interest on agenda items if necessary Cllr Conway declared an interest in agenda items 37/25 (3) and 38/25 (2)	
<b>32/25</b>	<b>Dispensations: To consider written requests for dispensation of DPI</b>	
	None	
<b>33/25</b>	<b>Accept Minutes of Council Meeting held on 4<sup>th</sup> February 2025. Resolution to accept and sign.</b>	Action:
	It was <b>resolved</b> to accept the minutes of the council meeting held on 4th February 2025.	

<b>34/25</b>	<b>Report on Previous Agenda Items</b>	
	None	
<b>35/25</b>	<b>Councillors Monthly Update -Councillors to report back on actions during the previous month. Resolution to Approve Actions.</b>	
	Cllr Swallow summarised the excellent work of the CIO including the increased monthly footfall. All councillors had received a copy of the Committee meeting minutes held on 4 <sup>th</sup> February. It was unanimously agreed to thanks the staff for their dedication to the community.	<b>EO</b>
<b>36/25</b>	<b>Executive Officer Update. Resolution to Approve Actions</b>	
	The EO has met with the Adoptions Manager, Mulberry Homes. MH would like MPC to undertake remedial works on POS (not including land contained in planning application). MH to undertake remedial works to carpark.	<b>EO</b>
<b>37/25</b>	<b>Planning Related Matters:</b>	Action:
	1.Planning Applications -Planning Committee Responses previously submitted to Planning Authority and Responses to be determined at Full Council Appendix 2	
	A. 2025/0552/TCA Recommend Approve B. 2025/0535/FULL Recommend Approve C. 2025/0596/FULL Recommend Approve	
	2. Wantage Park Crematorium Planning Application 2025/0690/MAF. Resolution to Approve Actions	
	The case officer has granted MPC ana extension to the deadline in which to submit a response to the application. All councillors have received a timeline. Information has been posted on social media, MPC website and notice boards throughout the parish. A public session is scheduled prior to the council meeting on 1 <sup>st</sup> April to allow residents to comment on the application prior to the MPC response being ratified at full council. Planning Committee to review application during March	<b>Planning Committ ee</b>
	3.Mulberry Homes Update. Resolution to Approve Actions	
	Cllr Moss reported meeting with the new Head of the Flood Authority who intends to request the application be placed on hold. It was <b>resolved</b> to request an extension to the submission date for the MPC response and to submit the independent flood report in the interim.	<b>EO</b>
	4. GP Surgery Update. Resolution to Approve Actions	
	All councillors have received the link to the press release regarding the proposed build on the new surgery. It was <b>resolved</b> to delegate powers to the EO, in liaison with the Chair and Vice Chair , to act on behalf of council in between council meetings.	<b>EO DA GP</b>
<b>38/25</b>	<b>Finance, Administration and Governance Related Matters</b>	Action:
	1. Approve Payments as Listed in Appendix 1. Resolution to Approve	
	It was <b>resolved</b> to approve and make the payments listed in Appendix 1	<b>EO</b>
	2. Consider Request from Moulton Football Club to support a PWLB Loan Board Loan.	
	It was <b>resolved</b> to approve a request in principle from Moulton Football Club to support a PWLB Loan	<b>EO</b>
	3. Approve Schedule of Works by Tenant Manfield Hall. Resolution to Approve	
	It was <b>resolved</b> to approve a schedule of works as proposed by the tenant of Manfield Hall.	<b>EO</b>
	4. Works required Barlow Lane. Resolution to Approve	
	After some discussion it was <b>resolved</b> to continue to obtain quotes to undertake remedial works to Barlow Lane. To include lighting, tarmacking and electric car charging point.	<b>EO</b>
	<b>Finance, Administration and Governance Related Matters</b>	
	5. Existing Protocol for Existing Councillors	

	All councillors had been sent instructions regarding the Election process.	
	<b>Highways Related Matters</b>	<b>EO</b>
	1. Northampton North West Relief road (NNWRR) Update. Resolution to Approve Actions	
	Cllr Warren informed the meeting that a proposed 20mph throughout Boughton village was being proposed.	
	2. Consider Traffic Regulation Orders. Resolution to Approve Actions	
	A lengthy discussion took place on Highways Matters and the following conclusions drawn: a. existing TROs are fit for purpose. b. no strong opinion on the proposed 50mph speed limit for the A43. c. Proposals for a mini-roundabout at the Overstone Road/Sandy Hill Lane junction was welcomed. d. There is serious concern about pedestrian safety on Boughton Road and West Street, particularly following the development of new estates on either side of Boughton Road. Currently, there is no designated safe crossing, despite this being a heavily used route for children attending Moulton Primary School. The Moulton Neighbourhood Development Plan highlights the need for 'safer routes to school,' yet the current layout falls short in multiple ways. Ideally, a pedestrian crossing on West Street would significantly improve safety. e. The junction of West Street, Boughton Road, and Pitsford Road poses a high risk of collisions and injuries. Visibility at the Pitsford Road access point is extremely limited from all directions. Additionally, the narrow width of Pitsford Road forces larger vehicles to mount the pavement when navigating the junction, putting pedestrians at risk. f. investigate increasing the number of speed limit cameras throughout parish	<b>EO</b>
	<b><u>EXCLUSION OF PRESS AND PUBLIC</u></b>  <i>It is recommended that in view of the confidential nature of the following items, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.</i>	
<b>40/25</b>	Update on Pre School Hall Hire Charge. Resolution to Approve Actions	
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<b>41/25</b>	<b>Scheduled Meeting Dates 2025</b> Tuesday April 1st	

**Meeting Closed at 8.15pm Copies to:** Parish Councillors (14), West Northants Councillors (3),

**Chairman's Acceptance Signature.....Date.....**

### Appendix 1 March Payments

Supplier	Invoice Details	Payment Amount (£ net)
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Arthur J Gallagher Insurance	Insurance - cyber package	693.28
Royal Mail	Moulton Scene deliveries	£743.25
Slater Gordon	Professional charges	£600.00
Hunt & Coombs	Professional charges - Manfield Hall	£100.80
Ashby Computer Services	Microsoft 365 charges & 1TB cloud backup (February charges)	£210.75
Waterdene	Café stock (x 6 invoices)	£826.15
Skyline Taxis	Community Transport Scheme travel	£445.83
C Chapman	Playground repairs (x 2 invoices)	£2,290.00
Moulton Stone Builders	Busby's Meadow wall repair	£450.00
Northants CALC Ltd	Councillor training courses	£77.00
Simply Shredding	9 bags of shredding	£67.50
West Northamptonshire Council	MCC Premises Licence	£295.00
Northamptonshire ACRE	Community Facilities & Parish Council Membership (x 2 invoices)	£75.00
K&J Hird Ltd	MCC window cleaning	£92.00
IGM Automated Entrances	PPM to automatic doors	£195.00
Rialtas Business Solutions Ltd	Bookings software cloud user fee	£62.84
Proludic	Playground equipment repair parts	£150.32
Martin Andrews Consulting Ltd	Mulberry Homes flood report	£1,300.00
Codner Creative	Public Gardens lock/unlock - February 2025	£140.00
Prestige Landscapes	Greenworks and village maintenance monthly charge (February 2025), cemetery bins and 8 x gritting	£6,057.56
		<b>£14,872.28</b>

## Appendix 2 Planning Applications

Application No. Proposal	<a href="#">2025/0291/FULL</a> Extension to ground floor and additional floor added to existing bungalow	Molly Finch 14/02/25 No Comments
Location	50 Ashley Lane Moulton NN3 7TJ	
Application No. Proposal	<a href="#">2025/0552/TCA</a> CROWN REDUCTION TO 1 X SILVER BIRCH TREE (BETULA PENDULA)	<b>Michael Venton</b> <b>06/03/25</b>
Location	3 DOVES LANE MOULTON NN3 7TA	
Application No. Proposal	<a href="#">2025/0535/FULL</a> Two new Bungalows with access from within the site, on the side boundary	<b>Nathan Healey</b> <b>10/03/25</b>
Location	30 Ashley Lane Moulton NN3 7TJ	
Application No. Proposal	<a href="#">2025/0596/FULL</a> Conversion to part of existing barn to self contained ancillary accommodation.	<b>Tim Cantwell</b> <b>17/03/25</b>
Location	Spectacle Lodge Spectacle Lane Moulton NN3 7SH	

Application No. Proposal	<a href="#">2025/0690/MAF</a> Proposed erection of a crematorium, wake facility, access and car parking area with associated landscape and biodiversity enhancements.	<b>Rebecca Grant</b> <b>04/04/25</b>
Location	Land to west of Round Spinney, Thorpeville, Moulton	
Application No. Proposal	<a href="#">WND/2022/0964</a> Retention of deposited material and its remodelling through engineering works to create an area of Public Open Space as required under planning approval DA/2018/1042.	<b>Eamon McDowell</b> <b>12/03/25</b>
Location	Land To South Of Boughton Road Moulton Northamptonshire	
Amendment Details:	LLFA response and Mulberry Homes comments	