

**MOULTON PARISH COUNCIL**  
**NOTICE OF FINANCE and HR COMMITTEE MEETING**  
**Issued at the latest by Tuesday 18<sup>th</sup> February 2025**

I hereby summons you to attend a meeting of the Finance Committee of Moulton Parish Council  
on

**Monday 24<sup>th</sup> February 2025 at 4.00pm Moulton Community Centre**

Public and Press are welcome to attend

**Executive Officer:** Jane Austin

Parish Office, Moulton Community Centre – Sandy Hill, Reedings, Moulton NN3 7AX

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*The Finance Committee exercises responsibility to work with the RFO in the management of the Council's financial resources and to consider and recommend strategy and action on policy and operational matters concerned with Council's finances, property and resources. The Finance Committee has delegated powers to spend up to £5,000. Any amount over that value will be reported to the Full Parish Council meeting for full council approval.*

Item	Agenda
13/25	Conduct a Public Session (Duration and content at Chairman's discretion)
14/25	Record Attendance, Apologies, Absence
15/25	Record any Declarations of Interest on subjects included on this agenda <i>Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.</i>
16/25	Accept Minutes of Finance and HR Committee Meeting held on 6 <sup>th</sup> January 2025
17/25	Report on Previous Agenda Items
18/25	Review of Moulton Parish Council Finances December 2024 and January 2025
	<ul style="list-style-type: none"> <li>a. Income and Expenditure Account for December 2024 and January 2025</li> <li>b. Bank Reconciliation Statements December 2024 and January 2025</li> <li>c. Ear Marked Reserves December 2024 and January 2025</li> </ul>
19/25	Review of Moulton Village Hall Finances December 2024 and January 2025
	<ul style="list-style-type: none"> <li>a. Moulton Village Hall Receipts and Payments December 2024 and January 2025</li> <li>b. Moulton Village Hall Financial Statement December 2024 and January 2025</li> </ul>
20/25	2024/2025 Audit Timetable.
21/25	Consider Funding Applications. Resolution to Approve Actions
	<ul style="list-style-type: none"> <li>a. Moulton Allotment Association Grant Application</li> <li>b. Citizen Advice Bureau Request for Financial Support.</li> </ul>
22/25	Continue Review of Legal Agreements. Resolution to Approve Actions
22/25	<ul style="list-style-type: none"> <li>a. Moulton Football Club/Moulton Parish Council Lease Agreement.</li> <li>b. Moulton Village Hall</li> </ul>
23/25	Consider Request from Moulton Football Club to support a loan from PWLB Loan. Resolution to Recommend Approval by Full Council
24/25	Review Council Insurance Policy Quote. Resolution to Approve Actions.

25/25	Update on Manfield Hall. Resolution to Approve Actions
26/25	Works Required Barlow Lane. Resolution to Approve Actions
	<p><b>EXCLUSION OF PRESS AND PUBLIC</b></p> <p><i>It is recommended that in view of the confidential nature of the following items, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.</i></p>
27/25	<ul style="list-style-type: none"> <li>a. Update on Hall Hire Charges</li> <li>b. Pre School Hall Hire Charge</li> <li>c. Staff Structure Review</li> </ul>
28/25	<p><b>Dates of Next Scheduled Meeting 2025:</b></p> <p>Wantage Room</p> <p>Monday 24<sup>th</sup> March @ 4pm</p>

*J Austin*

J Austin, Executive Officer

18<sup>th</sup> February 2025