

Moulton Parish Council

Minutes of Parish Council Meeting

Date: 5th April 2022 **Time:** 7.15pm

Location: Moulton Community Centre

Agenda Item:		
38/22	Conduct a Public Session (Duration and content at Chairman's discretion)	
	None Required	

Record Attendance, Absence and Apologies from council not in attendance. Resolution to accept:

39/22	Councillors (Parish):	CLlr Aarons (DA), CLlr Paul (GP), CLlr White (KW), CLlr Y Swallow (YS), CLlr Ward (TW), CLlr T Morrow (AM), CLlr J Briggs (JB), CLlr Swannell (MS)
	Councillors (West Northants):	CLlr M Warren (MW)
	Executive Officer:	Jane Austin
	Other Attendees:	
	Apologies:	CLlr S Morrow (SM) previous engagement, CLlr Moss (GM) (prior family commitment), CLlr N Bennett (NB), CLlr Curran (CC) work commitments, CLlr Fehnert (SF) holiday
Absence:	None	

Agenda Item:	Discussion Content:	Action:
40/22	Record any Declarations of Interest on subjects included on this agenda. <i>Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate:</i>	Action:
	CLlr Aarons declared an interest in agenda item 45/22 (1b). CLlr Paul to chair this agenda item. CLlr Swannell declared an interest in agenda item 45/22 (1b).	
41/22	Dispensations: To consider written requests for dispensation of DPI	
	None	
42/22	Accept Minutes of Council Meeting held on 1st March 2022. Resolution to accept and sign.	Action:
	It was resolved to accept the minutes of the council meeting held on 1 st March 2022.	
43/22	Report on Previous Agenda Items	

	<ul style="list-style-type: none"> 93/21 (6) Planning Permission for the new noticeboards has been given. Work is now underway 22/22 (2) Asset Mapping Project will be completed this week 35/22 Operation Bridges Planning – EO has met with Moulton Church re: arrangements and a joint plan is in place 	
44/22	Councillors Monthly Update – Councillors to report back on actions during the previous month	
	<p>Cllr Swannell reported the following actions had taken place:</p> <ul style="list-style-type: none"> planting of 250 trees in Crowfields and underplanting with primroses and foxgloves. A watering/maintenance schedule is in place. Nest boxes have been constructed and installed. Wildflower seed planting will take place shortly in Busby's Meadow <p>Cllr Swallow highlighted the Easter Activities organised by the Community Connectors and being held in the Library.</p>	
45/22	Planning Related Matters:	Action:
	1. Planning Applications – Planning Committee Responses previously submitted to Planning Authority	
	<p>a. WND/2022/0073</p> <p>Description: Retention of sign Location: Parade Bank House 12, Church Street, Moulton, Northamptonshire, NN3 7SP MPC Response: No response as Moulton Parish Council is the applicant.</p> <p>Cllr Aarons stepped down as Chair and Cllr Paul chaired the following agenda item:</p> <p>With the full agreement of council, Cllr Paul suspended Standing Orders to allow the developer and members of the public to comment on the amended planning application.</p> <p>Residents of Doves Lane asked questions re: ownership and repair and maintenance of stone wall, position of windows etc.</p> <p>Cllr Ward read out the contents of an email from the Conservation Officer to the Planning Officer. Cllr White asked questions regarding drainage from the site.</p> <p>The developer confirmed that a Unilateral Undertaking would form part of the planning permission in order to protect the trees on site.</p> <p>Standing Orders Resumed.</p> <p>It was resolved (3 votes against, 2 abstentions) to recommend Refusal and for Cllr Ward to compose a full response.</p> <p>b. WND/2021/0534 (Amended)</p> <p>Description: Removal of attached garage at 18 High Street, demolition of barn and construction of four dwellings, existing perimeter wall made good and repaired. Location: Land to rear of 18, High Street, Moulton MPC Response: Recommend Refusal. There are still 4 houses with 14 parking spaces which will urbanise the space</p> <p>c. WND/2022/0172</p> <p>Description: Work to trees within a conservation area Location: The Old Mill House 18, Chater Street, Moulton MPC Response: No comment</p> <p>d. WND/2022/0165</p> <p>Description: Removal of tree and work to trees subject of tree preservation order TPO164 Location: Vanmarkis 15, Stewart Close, Moulton</p>	

	<p>MPC Response: Recommend Approval</p> <p>e. WND/2022/0181</p> <p>Description: Demolition of existing rear extension. Construction of front and rear dormers and single storey side and rear extension (revised scheme)</p> <p>Location: 30, Boughton Road, Moulton</p> <p>MPC Response: Recommend Approval</p> <p>f. WND/2022/0217</p> <p>Description: Variation of condition 2 of planning permission DA/2017/0751 (Demolition of existing house, garage and workshop. Construction of two detached dwellings). Alterations to internal layout and external appearance of dwellings</p> <p>Location: 2, Northampton Lane North, Moulton</p> <p>MPC Response: Retrospective application for two houses being built on NLN/ I would like to query the distance between the houses as this seems to be two different lengths 2.2 m and 1.8 m. It does not look as if either of these has been adhered to.</p> <p>g. WND/2022/0140</p> <p>Description: Single storey extension to side and rear. Insertion of bay windows to front elevation.</p> <p>Location: Rustic 15, Park View, Moulton</p> <p>MPC Response: No objections</p> <p>h. WND/2022/0209</p> <p>Description: Removal of trees subject of tree preservation order DA247</p> <p>Location: The Bungalow, Pitsford Road, Moulton</p> <p>MPC Response: Recommend Approval</p> <p>NOT ON AGENDA</p> <p>i. WND/2022/0223</p> <p>Description: Change of use from art gallery/cafe to ancillary residential accommodation (including self-contained annex), demolition of conservatory and construction of a single storey indoor pool, new link walkway across rear courtyard , new porch and windows to front elevation</p> <p>Location: 25, West Street, Moulton, Northamptonshire, NN3 7SB</p> <p>MPC Response: The planning committee have no objection to this proposal provided there are no are for the use of the residents of this property. Whilst the planning group do not have any pecuniary interest Councillor is known to us.</p> <p>All members of the public left the meeting.</p> <p>CLlr Swannell expressed his frustration at the lack of understanding of the planning process by some council members exhibited during the debate on agenda item 45/22 (b). CLlr Swannell also felt that the members of public present should have spoken during the Public Session and Councillors should be better informed when discussing planning applications.</p>	
	<p>2. Update on Mulberry Homes</p>	
	<p>The EO reported back on a recent meeting with Mulberry Homes and the Planning Officer; Mulberry Homes are currently reworking their plans for the open space to accommodate two full size football pithces and the gas pipe. The area will be fenced and MH will install some drainage under the pitch area. Moulton Football Club need to review the plans to cekck the pithces mee their needs. Some open space may need to redesignated to accommodate the pitches.</p>	

46/22	Finance, Administration and Governance Related Matters	Action:
	1. Approve Payments as Listed in Appendix 1. Resolution to Approve	
	It was resolved to approve and make the payments listed in Appendix 1	EO
	2. Approve Quotes for Architect and Structural Engineer Moulton Football Club	
	It was resolved to accept the quotes from the architect and structural engineer to progress the football club extension to planning application stage	EO
	3. Approve Quote Received for Book Exchange	
	It was resolved to defer this agenda item until next year.	
	4. Approve Quote received for Main Kitchen Extraction Upgrade	
	It was resolved to approve the quote for the main kitchen extraction upgrade	EO
	5. Approve Hall Hire Pricing 2023	
	It was resolved to delegate powers to the EO and Bookings Administrator to progress the pricing strategy.	EO, LG
	Finance, Administration and Governance Related Matters Continued:	
	6. Approve and Adopt Burial Ground Policy. Resolution to Approve and Adopt	
	It was resolved to approve and adopt the Burial Ground Policy.	EO
47/22	Consider Quotes and Design for New Signage. Resolution to Approve Actions	
	It was resolved to accept the quote for Option 'A' new signage and submit a planning application.	EO
48/22	Discuss Options for Additional Play Equipment. Resolution to Approve Actions	
	A long discussion took place on the need and siting of play equipment for older children. MPC has a large land holding it is mainly in small parcels of land unsuited to play equipment. This agenda item may need to be paused in the short term. There is a possibility of including some play equipment for older children on the Mulberry Homes site. EO to contact Planning Officer and ask advice.	EO
49/22	Discuss Consultation Event 15 th March 2022. Resolution to Approve Actions	
	It was agreed that despite the small number of residents attending the Consultation Event, it had been very useful and councillors had engaged with a good number of residents.	
50/22	Consider Traffic Regulation Order Chater Street. Resolution to Approve Response.	
	It was resolved to approve the Traffic Regulation Order Chater Street.	EO
51/22	Next Meeting Date – Tuesday 17th May 2022	

Meeting Closed at 9.16pm Copies to: Parish Councillors (13),
West Northants Councillors (3),

Chairman's Acceptance

Signature.....Date.....

Appendix 1 April 2022 Payments

Supplier	Invoice Details	Payment Amount (£ net)
Printing & Embroidery Services	6 x Aprons	£90.00
WNC	Cemetery Rates	£499.00
Royal British Legion	QPJ Decorations	£98.31
Ashby Computer Services	Hardware/Software Annual Maintenance Support	£1,480.00

Ashby Computer Services	Office 365 Monthly Cost	£93.13
ROSPA	SUDS Annual Site Review	£2,300.00
Capital Floors	Fitzjohn Hall Maintenance	£31.74
NCALC	Councillor Training	£88.00
Peter Haddon & Partners	Architectural Services/Planning App Fee - MCC	£445.00
SA Maintenance & Gardening Services	Preparation for Tree Planting @ Crowfields	£50.00
St John Ambulance	GITG 2021 x 2 First Aid Members	£240.00
Bread & Butter	Room Hirer Lunches (x 11 Invoices)	£1,131.00
The Little Bakery of Happiness	Café Cakes	£278.00
Yellow Bourbon Coffee Roasters	Café Coffee (x 2 Invoices)	£134.00
Arthur J Gallagher Ins Brokers	22/23 Insurance Costs	£6,352.85
BeeTee Alarms	Alarm Battery	£70.00
Bluefish	Stationery (x 4 invoices)	£116.93
Bluefish	Café Sugar	£9.45
Prestige Landscapes	Parish, Crowfields & MCC Greenworks - March 2022	£4,044.74
County Glassware	Café Supplies & Cleaning Supplies	£49.14
Anglian Road Markings	Barlow Lane Car Park Lining	£550.00
Anglian Road Markings	Moulton Football Club Car Park Lining	£375.00
Waterdene	Café Food Supplies - Pastries, etc (x 4 Invoices)	£266.38
K&J Hird Ltd	MCC Cleaning/Caretaking Duties & Village Maintenance Duties March 2022 & MCC External Window Clean	£4,360.67
Tray Bakes	Cakes	£172.40