

Finance Committee
MINUTES OF MEETING

Date: Monday 27th September 2021 @ 4pm

Venue: Moulton Community Centre

The Finance Committee exercises responsibility to work with the RFO in the management of the Council's financial resources and to consider and recommend strategy and action on policy and operational matters concerned with Council's finances, property and resources. The Finance Committee has delegated powers to spend up to £2,000. Any amount over that value will be reported to the Full Parish Council meeting for full council approval.

113/21 Conduct a Public Session (Duration and content at Chairman's discretion)

None Required

114/21 Record Attendance, Apologies, Absence

Councillors (Parish): Cllr Paul (GP), Cllr Aarons (DA), Cllr Fehnert (SF), Cllr Swallow (YS),

Public: None

Apologies: Cllr Bennett (NB) holiday

115/21 Record any Declarations of Interest on subjects included on this agenda

Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.

None

116/21 Accept Minutes of Finance Committee Meeting held on 28th July 2021

It was **resolved** to accept the minutes of the Finance Committee held on 28th July 2021.

117/21 Report on Previous Agenda Items

- 104/21 works to cemetery path begin on 18th October
- 106/21 Welcome Pack stickers received and in use
- 107/21 a – Archive window replacement begins w/c 25th Oct
- 107/21 b installation of new kitchen in main hall begins w/c 25th Oct
- 108/21 planning application for works to tree in Public Gardens has been validated and is currently in the system
- 109/21 remedial works to SUDS, Public Gardens and Busbys Meadow has begun
- 110/21 Litter Bin sponsorship scheme is underway. Litter bins ordered and invoices raised and wording agreed for sponsorship stickers
- 111/21 Planning application submitted for information and noticeboards

118/21 Review October Exception Payments to Date

None.

The EO advised that deposits for bands/staging for next years events would be paid at the October full council meeting.

119/21 Review of:

- a. Income and Expenditure Account for July and August 2021
- b. Bank reconciliation Statements July and August 2021
- c. Ear Marked Reserves

All councillors had received a copy of the following information including an explanation of variances from budget code:

Agenda item a – Detailed Income and Expenditure Account July 31st and August 31st 2021 and Budget Discrepancy Document July 31st and August 31st 2021

Agenda item b – Bank Reconciliation Statements July 31st and August 31st 2021

Agenda item c - Ear Marked Reserves July 31st and August 31st 2021

It was **resolved** to recommend approval of the above information.

120/21 Review of Moulton Village Hall Finances July and August 2021

All councillors had received a copy of the following Documents:

- Moulton Village Hall Trust Receipts and Payments Summary 31st July and 31st August 2021
- Moulton Village Hall Trust Financial Statement 31st July and 31st August 2021

121/21 Note PWLB Update Guidance and Terms Information

Updated guidance noted but not applicable to parish councils

122/21 Review Preparation for Remembrance 2021 Brochure

It was **resolved** to purchase two statues in time for Remembrance Sunday. One 'unknown Tommy' and one 'unknown women in war' statue.

123/21 Consider email request from Moulton Football Club re: fencing

It was **resolved** to recommend approval of the quote to full council for fencing at Moulton Football Club.

It was **resolved** to obtain quotes to tarmac the overflow car park at Moulton Football Club

124/21 Consider Quote Received for Tarmac Public Gardens

It was **resolved** to revisit this and possibly combine the quote with tarmac Moulton Football Club overflow car park to obtain best value.

125/21 Discuss Local Council Award Scheme

Cllr Fehnert introduced this item and updated the committee with progress to date. A significant amount of work has already been completed and there are a number of areas where we need to carry out further work, namely:

- Community Engagement
- Climate Change
- Councillor Training

It was **resolved** to recommend the following initiatives for approval at full council meeting:

- Carry out a Public Engagement Meeting to discuss Climate Change
- To form a working party, inviting residents to join, to tackle climate change
- Design a tailored training package for individual councillors including refresher courses for longer serving councillors.

- To enter the Northamptonshire Village Awards 2022
- To declare a climate change emergency
- To produce a parish council climate change pack
- To develop a climate change policy
- To produce an Annual Report in April 2022 for the year ended March 2022 and distribute to each household in preparation for the Annual Parish Meeting
- To begin the review of the Neighbourhood Development Plan and incorporate climate change policies

126/21 Approve Installation Costs Memorial Public Gardens

It was **resolved** to recommend approval of the quote of £2326.00 + VAT for installation of the memorial in the Public Gardens.

EXCLUSION OF PRESS AND PUBLIC

It is recommended that in view of the confidential nature of the following items, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.

127/21 Consider Advice received from Chartered Surveyor

The EO produced a map of the adjacent farmland owned by West Northants Council. It was **resolved** to recommend to full council that WNC were approached to request some additional land to be used for a cricket pitch/rugby pitches/tennis club etc to enhance The Sporting Quarter at the west end of the village.

It was **resolved** to discuss the advice from the Chartered Surveyor at the full council meeting.

28/21 Date of Next Meeting

Next Finance Committee Meeting Date: Tuesday 26th October @ 4pm

Meeting Closed at 5.40pm

Chairman's Acceptance Signature..... Date.....