

**Finance Committee**  
**MINUTES OF MEETING**

**Date:** Tuesday 26<sup>th</sup> October 2021 @ 4pm

**Venue:** Moulton Community Centre

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*The Finance Committee exercises responsibility to work with the RFO in the management of the Council's financial resources and to consider and recommend strategy and action on policy and operational matters concerned with Council's finances, property and resources. The Finance Committee has delegated powers to spend up to £2,000. Any amount over that value will be reported to the Full Parish Council meeting for full council approval.*

**129/21 Conduct a Public Session (Duration and content at Chairman's discretion)**

None Required

**130/21 Record Attendance, Apologies, Absence**

Councillors (Parish): Cllr Paul (GP), Cllr Aarons (DA), Cllr Fehnert (SF), Cllr Swallow (YS),  
Cllr Bennett (NB)

**Public:** None

**Apologies:** None

**131/21 Record any Declarations of Interest on subjects included on this agenda**

*Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.*

None

**132/21 Accept Minutes of Finance Committee Meeting held on 27<sup>th</sup> September 2021**

It was **resolved** to accept the minutes of the Finance Committee held on 27<sup>th</sup> September 2021.

**133/21 Report on Previous Agenda Items**

- 108/21 Planning application for works to trees to accommodate the memorial in the Public Gardens has been approved
- 110/21 Litter bins have been ordered and will be installed shortly.
- 122/21 Tommy statues have been purchased
- 126/21 Memorial has been installed in the Public Gardens

**134/21 Review November Exception Payments to Date**

None.

**135/21 Review of:**

- a. Income and Expenditure Account for September 2021
- b. Bank reconciliation Statements September 2021
- c. Ear Marked Reserves
- d. PWLB Summary as at 1<sup>st</sup> November 2021

All councillors had received a copy of the following information including an explanation of variances from budget code:

Agenda item a – Detailed Income and Expenditure Account September 2021 and Budget Discrepancy Document September 30th 2021

Agenda item b – Bank Reconciliation Statements September 30th 2021

Agenda item c - Ear Marked Reserves September 30th 2021

Agenda Item d – PWLB Summary as at November 1<sup>st</sup> 2021

It was **resolved** to recommend approval of the above information.

Cllr Paul reported the following:

- An application was underway for £10,000 to support the review of the Neighbourhood Development Plan
- Grants were now available to support community projects tackling climate change
- The Gas contract renewal price had been fixed for two years

Cllr Paul outlined the Budget timeline for financial year ending 31<sup>st</sup> March 2023

- Tuesday 2<sup>nd</sup> November Full council Meeting – councillors to be asked to recommend projects for inclusion in budget
- Tuesday 30<sup>th</sup> November Finance Committee – first draft of budget available.
- Tuesday 4<sup>th</sup> January 2022 Finance Committee – finalise budget and precept request to go forward to full council for approval on 11<sup>th</sup> January 2022

#### **136/21 Review of Moulton Village Hall Finances September 2021**

All councillors had received a copy of the following Documents:

- Moulton Village Hall Trust Receipts and Payments Summary 30<sup>th</sup> September 2021
- Moulton Village Hall Trust Financial Statement 30<sup>th</sup> September 2021

#### **137/21 Consider Quote Received for Library Bookshelf**

It was **resolved** to delegate powers to Cllr Swallow and the EO to purchase book trolleys up to the value of £1000.

#### **138/21 Consider Quote Received for Swing Morning Star Lane Play Area**

It was **resolved** for Cllr Swallow to progress obtaining quotes for the provision of a swing, safer surface and moving the fence at the play area at Morning Star Lane.

#### **139/21 Consider Quotes Received for Alterations to Community Centre**

It was **resolved** to accept the quote for installing a dishwasher in the first floor kitchen

It was **resolved** to progress detailed drawings for an extension to the entrance.

It was **resolved** to obtain two further quotes for external storage.

#### **EXCLUSION OF PRESS AND PUBLIC**

*It is recommended that in view of the confidential nature of the following items, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.*

**140/21 Moulton Village Hall Update**

It was **resolved** to obtain a quote for detailed drawings to understand what space is available on the site.

**141/21 Servery Lease Update**

The EO updated the committee on recent events.

It was **resolved** to recommend to full council that the EO be granted delegated powers to provide an interim café service to residents and centre users until the matter of the lease has been resolved.

**142/21 Date of Next Meeting**

Next Finance Committee Meeting Date: Tuesday 30<sup>th</sup> November @ 4pm

Meeting Closed at 5.10pm

**Chairman's Acceptance Signature..... Date.....**