

Finance Committee
MINUTES OF MEETING

Date: Tuesday 30th November 2021 @ 4pm

Venue: Moulton Community Centre

The Finance Committee exercises responsibility to work with the RFO in the management of the Council's financial resources and to consider and recommend strategy and action on policy and operational matters concerned with Council's finances, property and resources. The Finance Committee has delegated powers to spend up to £2,000. Any amount over that value will be reported to the Full Parish Council meeting for full council approval.

143/21 Conduct a Public Session (Duration and content at Chairman's discretion)

None Required

144/21 Record Attendance, Apologies, Absence

Councillors (Parish): Cllr Paul (GP), Cllr Aarons (DA), Cllr Fehnert (SF), Cllr Swallow (YS),
Cllr Bennett (NB)

Public: None

Apologies: None

145/21 Record any Declarations of Interest on subjects included on this agenda

Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.

None

146/21 Accept Minutes of Finance Committee Meeting held on 26th October 2021

It was **resolved** to accept the minutes of the Finance Committee held on 27th September 2021.

147/21 Report on Previous Agenda Items

- The EO reported that the kitchen in the main hall had been installed
- The EO reported that the window had been installed in meeting room 2 on the first floor
- The EO reported that the dishwasher had been installed in the first floor kitchen
- A quote had been received for the additional surfacing at Moulton Football Club carpark. It was **resolved** to investigate how many spaces would be affected.
- The CCTV system needs to be upgraded to accommodate the additional cameras being sited in the lobby and café/bar area. It was **resolved** to purchase the upgraded recorder and hard drive.
- The EO reported that the Public Open Space on the Barwood Homes and Countess Manor sites had been transferred to the parish council. Remedial works needed to be undertaken on Countess Manor and monies had been received from Taylor Wimpey to pay for these.

139/21 The EO reported that the first draft plans for a proposed extension to the community centre had been received. It was **resolved** to recommend to full council that the design be progressed through to a planning application.

139/21The EO reported that several quotes had been received for an external storage facility at the community centre. It was **resolved** to ask PHP to draw up a plan for a brick built option and include on the planning application for the extension.

148/21 Review December Exception Payments to Date

The EO reported that small purchases of cups/glasses/storage jars to make up tea trollies had been made with the knowledge of the Chair.

149/21 Review of:

- a. Income and Expenditure Account for October 2021
- b. Bank reconciliation Statements October 2021
- c. Ear Marked Reserves

All councillors had received a copy of the following information including an explanation of variances from budget code:

Agenda item a – Detailed Income and Expenditure Account October 2021 and Budget Discrepancy Document October 31st 2021

Agenda item b – Bank Reconciliation Statements October 31st 2021

Agenda item c - Ear Marked Reserves October 31st 2021

It was **resolved** to recommend approval of the above information.

The EO reported that the Play Equipment Annual Inspections had taken place and some large remedial works were required including a Head Injury Criteria (HIC) Report. Quotes are in the process of being obtained.

150/21 Review of Moulton Village Hall Finances October 2021

All councillors had received a copy of the following Documents:

- Moulton Village Hall Trust Receipts and Payments Summary 31st October 2021
- Moulton Village Hall Trust Financial Statement 31st October 2021

151/21 Review Draft Budget and Precept Request

A short discussion took place regarding the draft budget and precept request for the financial year 2022/23. It was **resolved** to review the budget in more detail once the Council Tax Base was known.

152/21 Update on Local Council Award Scheme

Cllr Fehnert outlined the substantial progress made with the Local Council Award Scheme and asked that Jayne Bunting's significant effort be thanked and noted. Five elements of the scheme were outstanding and needed addressing:

- Engages with community on environment and climate change
- Community engagement influencing council activity and priorities
- Staff training and CPD
- Councillor training
- Climate change actions

It was **resolved** to add these items to next week's agenda for full council.

153/21 Review Updated Business Plan

It was resolved to recommend the amended Business Plan to full council for approval.

156/21 Date of Next Meeting

Next Finance Committee Meeting Date: Tuesday 4th January 2022 @ 4pm

Meeting Closed at 5.07pm

Chairman's Acceptance Signature..... Date.....