

Moulton Parish Council

Minutes of Parish Council Meeting

Date: 7th September 2021 **Time:** 7.15pm

Location: Moulton Community Centre

Agenda Item:		
96/21	Conduct a Public Session (Duration and content at Chairman's discretion)	
	Two residents attended the meeting to request an update on the proposed new school at Thorpeville. Cllr Aarons reported that MPC had responded to the consultation and Cllr Swallow was to attend the West Northants Cabinet Meeting on 14 th September.	

Record Attendance, Absence and Apologies from council not in attendance. Resolution to accept:

97/21	Councillors (Parish):	Cllr Aarons (DA), Cllr Paul (GP), Cllr S Morrow (SM), Cllr Curran (CC), Cllr White (KW), Cllr T Melnik (TM), Cllr Swannell (MS)
	Councillors (West Northants):	Cllr Mike Warren
	Executive Officer:	Jane Austin
	Other Attendees:	2 residents
	Apologies:	Cllr S Milligan (unwell), Cllr Swallow (YS) holiday, Cllr Fehnert (SF) holiday, Cllr Ward (TW) unwell, Cllr Bennett (NB) holiday, Cllr Moss (GM), Cllr A Morrow (AM) work commitments
	Absence:	None Cllr Milligan has resigned due to ill health. EO reported that West Northants Council will be notified of the vacancy and advertising would begin shortly after.

Agenda Item:	Discussion Content:	Action:
98/21	Record any Declarations of Interest on subjects included on this agenda. <i>Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate:</i>	Action:
	Cllr Aarons reminded councillors of their duty to declare an interest on agenda items if necessary.	

99/21	Dispensations: To consider written requests for dispensation of DPI	
	None	
100/21	Accept Minutes of Council Meeting held on 3rd August 2021. Resolution to accept and sign.	Action:
	It was resolved to accept the minutes of the council meeting held on 3 rd August 2021.	
101/21	Report on Previous Agenda Items	
	<p>92/21 EO has offered use of the hall or another small room to residents of Thorpeville to hold meeting re: new school proposals. Resident replied, thanking council for the offer but no meeting has taken place as yet.</p> <p>93/21 (2) Cemetery path works being carried out between 10th and 21st October</p> <p>93/21 (3,4) Archive window and new kitchen main hall will take place during half term week w/c 25th October.</p> <p>93/21 (6) Planning application has been submitted for the notice/information boards</p> <p>94/21 Vespaccino wish to hold 2 Christmas events with Moulton 77 Band.</p> <p>It was resolved to approve the Christmas events.</p> <p>It was resolved to delegate powers to the EO to liaise with and approve any future event requests from Vespaccino.</p>	
102/21	Councillors Monthly Update – Councillors to report back on actions during the previous month	
	Cllr Aarons updated council re: Electric Vehicle Charging at the Community Centre. A domestic EV Charging point seems to be the way forward. Cllr Aarons has arranged a meeting at the community centre on 23 rd September to discuss solar panels and EVC Points.	
103/21	Planning Related Matters:	Action:
	1. Update on Proposed New School Thorpeville	
	<p>The EO reported that the response to the consultation had been submitted. The matter is due to be discussed at a Cabinet Meeting of West Northants Council on 14th September 2021. Cllr Swallow to attend on behalf of MPC.</p> <p>Cllr Warren reported back on a meeting he called with Officers and Councillors from West Northants Council re: highway issues and the Admissions Policy. Cllr Warren confirmed that the Admission Policy would be based on the WNC criteria which is 'nearest child first', which will benefit families moving onto the SUE.</p> <p>Highways officers confirmed that the proposals so far were only indicative and all the drop off/pick up points allocated will need to occur within the premises of the school. Highways officers are now fully aware of the potential congestion with the adjacent Saxon Gate development. The land was only designated as Green Wedge in the Local Plan 2020 and contains 2 public footpaths.</p> <p>The residents thanked Cllr Warren for his support and actions and left the meeting.</p>	YS
	2. Pitsford Neighbourhood Development Plan – Notification of Regulation 16 Consultation	
	It was resolved for all councillors to review the document and submit their comments to the Planning Committee. Planning Committee to formulate a response on behalf of MPC and submit.	ALL
	3. Planning Applications – Planning Committee Responses previously submitted to Planning Authority	
	<p>WND/2021/0335</p> <p>Description: Conversion of existing garage to annexe and construction of new single garage</p> <p>Location: Vardo 19, Park View, Moulton, Northamptonshire, NN3 7TP</p> <p>MPC Response: Moulton PC have serious concerns in respect of this development. Although labelled an annexe it is in effect a separate small bungalow to the main property. This would make</p>	

it the third dwelling on what was originally a single site. The development will reduce parking space and is directly adjacent to the footpath. Whilst there are garages in front of the building line, we believe this would be the first dwelling thereby creating a precedent.

WND/2021/0381

Description: Conservatory to rear of dwelling.

Location: 33, Arnsby Crescent, Moulton, Northamptonshire, NN3 7SL

MPC Response: Recommend approve.

WND/2021/0355

Description: Replacement of existing single storey mobile classroom building with a two storey mobile unit.

Location: Moulton Primary School, Church Hill, Moulton

MPC Response: Recommend approve.

WND/2021/0331 (First Amendment)

Description: Demolition of front porch. Loft conversion. Single storey side and rear extensions with balcony over.

Location: 16, Pytchley View, Moulton, Northamptonshire, NN3 7UQ

MPC Response: Recommend Refusal. Neighbour would be overlooked by balcony and development large and close to neighbour's property as it is a semi-detached bungalow.

WND/2021/0412

Description: Part garage conversion to form dining room

Location: 12, Sandy Hill Lane, Moulton,

MPC Response: Recommend approve.

WND/2021/0434

Description: Works to and removal of trees in a conservation area.

Location: Land At Lunchfield Lane, Moulton, Northamptonshire

MPC Response: No response as the Parish Council is the applicant

Licensing Act 2003

Description: Proposed Variation To extend opening hours and sale of alcohol hours (for consumption off the premises) from 21:00 hours until 23:00 hours.

Location: Premises Licence Variation Yogi Store, 50 Overstone Road

MPC Response: Recommend approve.

WND/2021/0072 (Amended)

Description: Reserved Matters application (Zone 8) (Appearance, landscaping, layout & scale) for 59 dwellings and supporting infrastructure pursuant to outline approval DA/2013/0850 and approval of Condition 36 (bus stops), Condition 37 (travel plan), Condition 38 (public right of way) and Condition 16 (tree protection).

Location: Overstone Leys, Overstone Lane, Overstone, Northamptonshire

MPC Response: No comment.

WND/2021/0331 (Second Amendment)

Description: Demolition of front porch. Loft conversion. Single storey side and rear extensions with balcony over.

Location: 16, Pytchley View, Moulton, Northamptonshire, NN3 7UQ

MPC Comment: Recommend Approval

WND/2021/0443

	<p>Description: 2 No. internally illuminated and 2 No. non illuminated hanging signs, 2 No. internally illuminated totem signs, 4 No. non illuminated banner signs.</p> <p>Location: Land To South Of Overstone Road, Overstone</p> <p>MPC Response: Councillors raised some concerns and believed that having four non illuminated signs stating "Now Open" was overkill. Reducing this down to 2 positioned adjacent to A43 and Sywell Rd would be more acceptable. Councillors were okay with the illuminated totems, but again maybe overkill having two. Removing the Sywell Rd totem would be more acceptable. The Parish Council would also support the views of Overstone Parish Council.</p> <p>WND/2021/0444</p> <p>Description: Reserved matters application (appearance, landscaping, layout and scale) for the development of 260 dwellings including the community facility and apartments within the local centre (Zone 3) pursuant to outline approval DA/2011/0666 mixed use development comprising of up to 1050 dwellings (C3), B1 employment, residential care home (C2), park and ride facility of up to 500 spaces, local centre (A1/A2/A3/A5), primary school, public open space and associated highways and drainage infrastructure approval 6.11.2018 and approval of Condition 11 (boundary treatments), Condition 12 (street lighting), Condition 13 (finish floor levels), Condition 17 (open space details), Condition 26 (secured by design details), Condition 27 (electric charging), Condition 28 (tree protection), Condition 31 (badger mitigation) and Condition 32 (species survey).</p> <p>Location: Phase 3 Buckton Fields, off Brampton Lane, Boughton, Northamptonshire</p> <p>MPC Response: Awaiting Response</p> <p>WND/2021/0458</p> <p>Description: Demolition of existing conservatory. Construction of single storey rear extension, first floor side extension including first floor rear balcony. New entrance porch.</p> <p>Location: 97, Park View, Moulton, Northamptonshire, NN3 7UZ</p> <p>MPC Response: Awaiting Response</p>	
104/21	Finance, Administration and Governance Related Matters No Finance Committee Meeting held in August	Action:
	1. Approve Payments as Listed in Appendix 1. Resolution to Approve	
	It was resolved to approve and make the payments listed in Appendix 1	EO
	2. Approval and Acceptance of External Audit Report and Result. Resolution to Approve	
	Cllr Paul reported a completely clear audit and thanked the Parish Team for their hard work. Special thanks must go to Claire and Accountant Natalie for their hard work. It was resolved to approve and accept the External Audit Report and Result.	EO
	3. Update on Staffing	
	The EO reported that the two new Community Connectors, (Shelley Oakey and Rachael Warr) had reached the end of their 3 month trial and their employment had been confirmed. Anne Kirkland has retired at the end of August and Caroline Hammond will join the team from next, Monday 13 th September.	
	4. To Approve and Adopt a Communication and Community Engagement Policy	
	It was resolved to approve and adopt the Communication and Community Engagement Policy	EO
	5. To determine a Training Programme for Councillors	
	All councillors have received a copy of the Ncalc Training and Development Framework. Cllr Aarons encouraged all councillors to take part and book onto the relevant courses. Training budget to be increased in next years budget.	ALL EO
105/21	Report on Tree Planting Crowfields Common	

	Cllr Swannell reported that the WI were going to plant up to 30 native species trees in Crowfields as part of the Queens Green Canopy 2022 initiative.	
106/21	Report on Gig in the Gardens 2021	
	It was unanimously agreed that all elements of Gig in the Gardens had been a resounding success. It was resolved to formally thank Leon from K and J Hird who litter picked during the whole event and for ensuring that the Gardens were spotless the next morning. The EO reported that the infrastructure would need to be improved to cater for the number of attendees for future events.	EO
107/21	Determine Events for Queens Platinum Jubilee and Gig in the Gardens 2022	
	It was resolved to celebrate the Queens Platinum Jubilee by hosting 'The Big Jubilee Lunch in the Public Gardens on Sunday 5 th June. Red, white and blue bunting to be used for decoration. Entertainment to include Northampton Male Voice Choir, Jazz Colossus, food stalls etc, bouncy castles etc. Moulton Community Centre has been reserved to host the event in case of inclement weather. It was resolved to hold Gig in the Gardens on Saturday 3 rd September, format similar to this year but with increased infrastructure. It was resolved to allocate a budget of £12,000 for both events. EO to obtain sponsorship and donations to reduce cost to parish	EO EO
108/21	Determine Location of 'Tommy' signs for Remembrance Sunday	
	It was resolved to site the 5 'Tommy' signs in the following entrances to the village: Overstone Road, The Grove, Northampton Lane North, Rose Tree Close (Boughton Road), Pitsford Road	EO
109/21	Next Meeting Date – Tuesday 5th October 2021	
	Scheduled Full Council Meeting Dates 2021/2022 2021 Tuesday 2 nd November, Tuesday 7 th December 2022 Tuesday 11 th January, Tuesday 1 st February, Tuesday 1 st March, Tuesday 5 th April, Tuesday 3 rd May, Tuesday 7 th June, Tuesday 5 th July, Tuesday 2 nd August, Tuesday 6 th September, Tuesday 4 th October, Tuesday 1 st November, Tuesday 6 th December.	

Meeting Closed at 8.22pm Copies to: Parish Councillors (13),
West Northants Councillors (3),

Chairman's Acceptance

Signature.....Date.....

Appendix 1 September Payments

Supplier	Invoice Details	Payment Amount (£ net)
Ambivent	Boiler fault/call-out	£60.00
Securifire	CCTV signs for MCC	£103.20

Securifire	Bespoke CCTV signs	£69.45
Securifire	Call-out and new CCTV monitor	£170.00
Securifire	New CCTV camera in PG's	£1,023.00
Securifire	8-way NVR replacement, install and commission	£554.00
S Mellett	Keys	£14.00
Bluefish	Paper	£51.80
Bluefish	Stationery	£20.22
Bluefish	Stationery	£35.76
John Bland Treeworks	Ivy removal @ Barlow Lane	£250.00
PKF	Annual Return Audit	£1,600.00
Ashby Computer Services	Keyboard	£133.04
Ashby Computer Services	Office 365 Monthly Cost	£71.19
CHF Solutions Ltd	Automatic door safety barrier	£189.88
CE Solutions	Service to movable wall @ MCC	£395.00
Universal Safety Systems	Inspect and test fall protection system @ MCC	£395.00
Redrup Electrical	New single phase circuit for kitchen @ MCC	£366.59
Rialtas Business Solutions Ltd	Bookings software - annual support and maintenance	£197.00
Prestige Landscapes	Parish, Crowfields & MCC Greenworks - Aug 2021	£4,044.74
MoSounds	GITG (stage, lighting, live acts, etc)	£5,130.00
MoSounds	To supply bar staff at MCC event	£135.00
2commune	To manage and host domain name (two years)	£150.00
K&J Hird	MCC & MVH cleaning/caretaking/maintenance duties	£2,080.00
J Austin	Toilet Rolls for GITG	£32.76
C Connolly	Postage	£7.92
HMRC	Sep HMRC Payment	£3,272.35
NCC Pensions	Sep NCC Pensions Payment	£3,818.63
Salaries	Sep Salaries	£10,076.14
		£34,446.67