

Moulton Parish Council

Minutes of Parish Council Meeting

Date: 6th March 2019 **Time:** 7.15pm

Location: Moulton Community Centre

Agenda Item:		
29/19	Conduct a Public Session (Duration and content at Chairman's discretion)	
	<p>Cllr Aarons presented John Linnell with a gift and card in recognition of his many years of service maintaining the cemetery.</p> <p>A resident from Morning Star Lane, representing a group of residents presented their concerns re: the proposals for planning application DA/2018/1042 and the impact it would have on residents. Cllr Ward responded and outlined the history of the site and explained that planning permission had already been granted and the current application was for Reserved Matters (details) only. Cllr Ward highlighted that there were outstanding issues to the application and that the case officer was to be requested to attend a site meeting to discuss these. Cllrs Warren and Cribbin spoke to the residents outside of the meeting.</p>	

Record Attendance, Absence and Apologies from councillors not in attendance. Resolution to accept:

30/19	Councillors (Parish):	Cllr Douglas (SD), Cllr Morrow (SM), Cllr Swannell (MS), Cllr Fehnert (SF), Cllr Aarons (DA), Cllr Moss (GM), Cllr Brooks (SB), Cllr E Fountain (EF), Cllr C Fountain (CF), Cllr Paul (GP), Cllr Curran (CC)
	Councillors (District):	Cllr Warren, Cllr Cribbin
	Councillors (County):	None
	Executive Officer:	Jane Austin
	Other Attendees:	9 residents
	Apologies:	Cllr Bennett (holiday), Cllr S Fehnert (holiday), Cllr Swallow (unwell)
	Absence:	None
		It was resolved to accept the apologies from absent councillors.

Agenda Item:	Discussion Content:	Action:
31/19	Record any Declarations of Interest on subjects included on this agenda. Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and	Action:

	withdraw from the debate or meeting as appropriate:	
	CLlr Aarons reminded councillors of their duty to declare an interest on agenda items if necessary.	
32/19	Dispensations: To consider written requests for dispensation of DPI	
	None	
33/19	Accept Minutes of Council Meeting held on 5th February 2019. Resolution to accept.	Action:
	It was resolved to accept the minutes of the council meeting held on 5 th February 2019.	
34/19	Planning Related Matters:	Action:
	1. Agree responses to the following Planning Applications: Resolution to approve actions	
	<p>a) DA/2018/1013 Sustainable urban drainage infrastructure comprising drainage channel and attenuation basin (revised scheme). Overstone Leys, Overstone It was resolved to submit the following response: No comment</p> <p>b) DA/2018/1042 (Amended) Reserved Matters application (access, appearance, landscaping, layout and scale) for 125 no. dwellings, access and associated works, open space and car and coach parking area. Land to South of Boughton Road It was resolved to submit the following response: As there were still concerns relating to the footpath and security of the carpark, the case officer was requested to visit the site and meet with CLlr Ward.</p> <p>c) DA/2019/0056 Detached double garage to front. Single storey extensions to rear and side. Addition of bay window to front. Rustic, 15 Park View It was resolved to submit the following response: Recommend Approval provided that the proposed garage is no larger than neighbouring garages.</p> <p>d) DA/2019/0077 Single storey extension forming corridor link building between existing Armscliff and Ryedale House buildings and new front entrance. Internal and external alterations and creation of additional car parking to front of site. Back and Body Ltd, Park View. It was resolved to submit the following response: Recommend Approval</p> <p>e) DA/2019/0118 Demolition of existing conservatory. Construction of single storey rear extension. Conversion of garage to playroom and store with new flat roof. New entrance porch and en-suite to front. 18 Tarrant Close. It was resolved to submit the following response: No comments, applicant to keep neighbours informed.</p> <p>f) DA/2019/0067 Reserved Matters application (access – primary infrastructure for Phase 2) pursuant to Condition 1 of outline planning approval DA/2013/0850 granted approval on 27 August 2015. Phase 2 Overstone Leys It was resolved to submit the following response: No comment</p> <p>g) DA/2019/0120 Construction of summer house. 66 Ashley Lane It was resolved to submit the following response: Recommend Approval</p> <p>h) DA/2019/0138 Two storey side extension and single storey rear extension. 11 Harvey Lane It was resolved to submit the following response: Recommend Approval</p>	
	2. Report on Recent Planning Decisions - Report only	Action:
	<ul style="list-style-type: none"> • DA/2018/0723 Two storey front extension and part two storey/single storey side extension. The Monks Way, 1 Pitsford Road. GRANTED • DA/2018/0769 Lawful Development Certificate (Existing) for use of land for purposes of scrap yard CERTIFICATE OF LAWFULNESS REFUSED • DA/2018/0968 Installation of detached garden annexe. 7 The Grove GRANTED • DA/2018/1000 Siting of a modular building for use of the veterinary centre for the installation of a pet scanner. Veterinary Centre, Moulton College GRANTED 	

	<ul style="list-style-type: none"> • DA/2018/1055 Construction of single storey extension to rear/side, new entrance porch and pitched roof to replace existing flat roof to side addition. Green Garth, 36 Thorpeville. GRANTED • DA/2018/1067 Formation of vehicular access. 51 Northampton Lane North GRANTED • DA/2018/1075 Change of use from garden centre to veterinary centre (Class D1). GRANTED • DA/2018/1127 Construction of detached dwelling and garage (revised scheme). Land to rear of Patreval, 45 Ashley Lane. GRANTED • DA/22018/1136 Alterations to domestic annexe to form three additional bedrooms and a bathroom and occasional use as holiday let. GRANTED • PD/2018/0072 Prior approval for single storey rear extension 5.55m from original dwelling and 3m maximum height. GRANTED 	
	3. Other Planning Matters	Action:
	A meeting had been held with councillors and the A43 Design Team to discuss the proposed amends to the remaining A43 bypass works. Concerns were raised regarding the proposed changes to the scheme, particularly the bunding element. Design Team to meet with affected residents to discuss amendments and understand resident concerns and offer a site meeting to a representative from the parish council.	
	a) Update on Developments – Report Only	
	Nothing to Report	
35/19	Ongoing Matters Update – Councillors. Report Only	
	<ul style="list-style-type: none"> • Cllr Brooks re: Car Storage and Refuse Bins –Cllr Brooks reported that complaints had been received re: rubbish bins permanently left on the highway in Church Street. The EO reported that a resident had been in contact and NCC has sent an enforcement letter to the residents, who had requested assistance from DDC to resolve the matter. Cllr Brooks also reported that she had received many complaints from residents regarding the parking of large numbers of cars on residential properties around the village. The EO reported that DDC Planning Enforcement Officer is dealing with the matter. EO to request update from DDC • Cllr Curran re: Highways and A/V Equipment – Speeding on Sandy Hill Lane – Cllr Curran suggested that the affected residents from Countess Manor contact the Community Speedwatch with a view to becoming involved with the campaign. A resident attending the meeting has offered to assist Cllr Curran in pursuing Highways matters. Cllr Curran to meet with EO to clarify A/V requirements for the Community Centre and progress 3 comparative quotes. • Cllr’s E Fountain and Swallow re: Play Equipment – Cllr E Fountain reported that the remedial greenworks were underway, a meeting to progress quotes for repairs to the wetpour surface would be held soon. A meeting with Eibe would then be held to determine what new equipment could be placed in the pre school area in the Public Gardens. Research for grants/funding is ongoing. • Cllr Moss re: Youth Council. Cllr Moss presented ideas for a Youth Council and asked councillors to comment on the proposals. 	<p>EO</p> <p>CC, EO</p> <p>ALL</p>
36/19	Items From Previous Minutes – Receive an Update from Executive Officer	
	<ul style="list-style-type: none"> • The lime trees in the cemetery have been pollarded to a high standard. Thanks to Cllr Fehnert for processing the matter 	
37/19	Risk Register – Update on Items Listed. Report Only	
	<p>All councillors had received a copy of the updated Risk Register for March. Cllr C Fountain highlighted the following issues and explained that the Risk Register acted as an ‘Action List’ for ongoing council matters:</p> <ul style="list-style-type: none"> • Neighbourhood Development Plan – Progressing. EO has contacted Tom James, Planning Policy Officer at DDC to ascertain the way forward. NDP 	

	<p>to be open to public consultation in May.</p> <ul style="list-style-type: none"> • War memorial – First meeting of the working party to meet shortly and progress. • Leisure Centre East – VAT advisor has met with Cllr Fehnert and EO to discuss options for treatment of VAT and Charitable Trusts. Further specialist advice being sought. • Withdrawal of bus services – No further update • Gigaclear – Cllr Fehnert progressing • Moulton Scene working party meeting shortly. 	
38/19	Report on Daventry District Council Matters by District Councillor Warren	
	Cllr Warren reported that members of the Strategy Group had been provided with the amended Community Governance Review response from MPC and were supportive of the idea. Cllr Aarons thanked Cllr Warren for his efforts and support.	
39/19	Finance, Administration and Governance Related Matters	Action:
	Recommendations from Finance Committee Meeting 26th February 2019 All councillors have received a copy of the Finance Committee Meeting minutes.	
	1. Approve Payments as Listed in Appendix 1. Resolution to Approve	Action:
	It was resolved to approve and make the payments listed in Appendix 1 EO to contact Mick George and request lorries reroute out of the village.	EO EO
	2. To repay £240,000 from PWLB Loan PW504717. Resolution to Approve	Action:
	It was resolved to repay £240,000 from PW504717 with immediate effect.	EO
	3. To Progress Community Governance Review Option 3 and Submit Formal Response to DDC. Resolution to Approve	
	It was resolved to progress Community Governance Review Option 3 and submit formal response to DDC.	EO
	Finance Administration and Governance Related Matters Continued:	
	4. Provide Statement to Moulton Surgery to Confirm Designation of Land opposite Community Centre is intended for GP Surgery Build. Resolution to Approve	
	It was resolved to delegate powers to Cllr C Fountain and the EO to provide appropriately worded statement to support the build of the GP surgery.	CF, EO
	5. Consider Preparation of Planning Application for Community Centre Alterations. Resolution to Progress.	
	It was resolved not to progress any planning applications other than the window in the Archive Room at this time.	EO
	6. Receive Update RE: BT Account	
	Cllr C Fountain reported that progress was being made on the BT Accounts and a full resolution was expected shortly.	
	7. Approve Progression of Business Plan. Resolution to Approve Actions.	
	It was resolved to progress the Business Plan, subject to a few minor amends. Business Plan to be ready for consultation in May.	EO
	8. Discuss Proposals for Sponsored PCSO. Resolution to Approve Actions	
	Cllr C Fountain explained that due to the Police Property Strategy we were unable to progress the sponsored PCSO initiative. It was resolved to revisit this in the future.	

	9. Discuss Proposals for Library. Resolution to Approve Actions	
	<p>Cllr C Fountain read out the following statement to council providing feedback from a meeting held with the library service the previous day:</p> <p><i>Cllrs C Fountain and Paul and the EO met with Anne Lovely and Sarah Jowett (consultant) of NCC on the 5th of March. The meeting didn't start well since NCC stated they were taking a standard approach to all library negotiations and that MPC didn't fit the statutory requirement for a library but fell into a community library group of libraries. NCC waffled around the houses and then implied that they would be looking for MPC to make up the difference between the NCC's original investment of £400k for the building and £120k for library equipment - total of £520k and the S106 monies that had been collected in from the builders. The inference was that there was a shortfall between NCC's input and the S106 monies and that a negotiation was to be had over the difference. However their figures for S106 monies appeared to be incomplete compared with our figures. They appeared to be unaware of the terms of the library lease whereby MPC as the landlord has right of veto to any sub lease tenants and that NCC could only let to a not for profit organisation with their remit (as long as we gave consent). We would also be asking for 106 monies to make alterations to the building as part of any settlement. This is due to having to find alternative usage for part of the library caused by NCC's insolvency. In our view the equipment of £120k needs to be taken out of the equation since it is largely bespoke to Moulton library i.e. of little second hand use. NCC have an obligation for the life of the lease to pay a % of MCC'S business rates and utility costs. Would we have built MCC if we knew the library was to close and NCC'S services/funding withdrawn. The NCC consultant worked 3 days a week and lived in the middle of Wales and was about to have 3 weeks off for lambing! Consultant also stated that NCC had to be seen to be getting value for the tax payer in these negotiations! We felt the meeting was too early in the cycle. The good news is that we have had a donation from the friends of Moulton library for circa £4.5k which is to be used for library events until the money runs out."</i></p> <p>Cllr Paul confirmed Friends of Moulton Library had passed £4483.18 to MPC to be kept in ear marked reserves and used for Library Events</p> <p>It was resolved for Cllr C Fountain and the EO to write to the Chief Executive of NCC to express our disappointment with the situation and that a standardised approach was now being used when the Chief Executive had publicly stated that this approach has failed in the past and all libraries will be treated on an individual basis.</p>	CF, EO
	10. Determine Name for Parish Council Summer Event in Public Gardens	
	It was resolved to name the Parish Council Summer Event 'Gig in the Gardens'.	
40/19	Discuss Future of Book Exchange. (Cllr Brooks) Resolution to Agree Actions	Action:
	Cllr Brooks raised the question of the Book Exchange. It was resolved for Cllr Brooks to write an article for this edition of the Moulton Scene to highlight the Book Exchange and determine usage.	SB
41/19	Consider Traffic Regulation Order Chater Street. Resolution to Respond	
	It was resolved to support the proposals for Chater Street.	EO
	<p><u>EXCLUSION OF PRESS AND PUBLIC</u></p> <p><i>It is recommended that in view of the confidential nature of the following items, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local</i></p>	

	<i>Government Act 1972.</i>	
42/19	Staffing and Contractual Matters	
	a) Discuss Termination of Service Level Agreement between Moulton Parish Council and Overstone Parish Council. Resolution to Approve	
	It was resolved to terminate the Service Level Agreement between Moulton Parish Council and Overstone Parish Council with immediate effect. EO to resign from role of Clerk at OPC with immediate effect.	EO
43/19	Review Correspondence – Information only	Action:
	The EO reported receiving an email from Moulton History Society requesting access to the Bob Eady Archives in order to collate a display in time for the Festival.	
44/19	Next Meeting Date – Tuesday 2nd April 2019	

Meeting Closed at 9.25pm Copies to: Parish Councillors (14), District Councillors (2), County Councillor

Chairman's Acceptance Signature.....Date.....

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**APPENDIX 1 – PAYMENTS FOR APPROVAL
06.03.2019**

28/02/2019		Moulton Parish Council - Omega 2018/19					Page 1	
14:20		PURCHASE LEDGER 1 UNPAID INVOICES BY DATE					User: CLAIRE	
Invoice Date	Ref	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance	
10/04/2018	MAR50	PRE002	PRECISION ELECTRIC	381.63	76.33	457.96	457.96	
24/01/2019	FEB37	HOL001	HOLLEY K	432.00	0.00	432.00	432.00	
29/01/2019	FEB30	PRE001	PRESTIGE LANDSCAPES	11,676.82	2,335.36	14,012.18	14,012.18	
31/01/2019	MAR07DD	PAY001	PAYZONE	20.00	4.00	24.00	24.00	
31/01/2019	MAR02	MIC001	MICK GEORGE	234.22	46.84	281.06	281.06	
01/02/2019	FEB38	HOL001	HOLLEY K	24.00	0.00	24.00	24.00	
01/02/2019	MAR10	MVH001	MOULTON VILLAGE HALL	20.00	0.00	20.00	20.00	
01/02/2019	MAR11	MVH001	MOULTON VILLAGE HALL	80.00	0.00	80.00	80.00	
01/02/2019	FEB42	HMR001	HMRC	2,354.54	0.00	2,354.54	255.90	
05/02/2019	MAR08	ESP001	ESPO	86.46	17.29	103.75	103.75	
07/02/2019	MAR14	AAPO01	AA PAT TESTING	50.00	10.00	60.00	60.00	
07/02/2019	MAR15	BT001	BT	349.95	69.99	419.94	419.94	
08/02/2019	MAR13	GLA002	GLASDON	62.81	12.56	75.37	75.37	
11/02/2019	MAR09	ESP001	ESPO	16.17	3.23	19.40	19.40	
13/02/2019	MAR20	KJH001	K J HIRD	10,620.00	2,124.00	12,744.00	12,744.00	
13/02/2019	MAR21	MOS001	MO SOUNDS	178.10	0.00	178.10	178.10	
13/02/2019	MAR12	GLA002	GLASDON	80.86	16.17	97.03	97.03	
15/02/2019	MAR19	SYW002	SYWELL MOWERS	325.00	0.00	325.00	325.00	
15/02/2019	MAR18	SYW002	SYWELL MOWERS	90.00	0.00	90.00	90.00	
18/02/2019	MAR47	CAM001	CAME COMPANY	5,237.12	0.00	5,237.12	5,237.12	
18/02/2019	MAR49	MOS001	MO SOUNDS	71.70	0.00	71.70	71.70	
20/02/2019	MAR03 DD	H3G001	H3G	25.00	0.00	25.00	25.00	
25/02/2019	MAR22	HOR001	HORSLEY	1,350.00	0.00	1,350.00	1,350.00	
25/02/2019	MAR31	NOR002	NORTHANTS FIRE	250.00	50.00	300.00	300.00	
25/02/2019	MAR16	BLU001	BLUEFISH	8.64	1.72	10.36	10.36	
26/02/2019	MAR17	TAL001	TALL RICHARD	100.00	20.00	120.00	120.00	
26/02/2019	MAR40	KER001	KERSTAR UK LTD	138.13	27.63	165.76	165.76	
26/02/2019	MAR23	GLA002	GLASDON	62.81	12.56	75.37	75.37	
27/02/2019	MAR26	PRE001	PRESTIGE LANDSCAPES	345.00	69.00	414.00	414.00	
28/02/2019	MAR41	HOL001	HOLLEY K	36.00	0.00	36.00	36.00	
28/02/2019	MAR35	PAR001	PARKINSON PARTNERSHI	349.00	0.00	349.00	349.00	
28/02/2019	MAR32	AJB001	A J BLOCK PAVING	400.00	80.00	480.00	480.00	
28/02/2019	MAR29	ACR001	ACRE	45.00	0.00	45.00	45.00	
28/02/2019	MAR48	JAN001	JANE AUSTIN	34.00	0.00	34.00	34.00	
28/02/2019	MAR42	MAR001	MARY-JANE BROWN	35.96	0.00	35.96	35.96	
28/02/2019	MAR38	BLU001	BLUEFISH	11.29	2.25	13.54	13.54	
28/02/2019	MAR39	BLU001	BLUEFISH	58.00	0.00	58.00	58.00	
28/02/2019	MAR04 DD	DDC001	DDC	1,480.00	0.00	1,480.00	1,480.00	
28/02/2019	MAR27	MOS001	MO SOUNDS	112.50	0.00	112.50	112.50	
28/02/2019	MAR28	MOS001	MO SOUNDS	400.00	0.00	400.00	400.00	
28/02/2019	MAR30	ACR001	ACRE	35.00	0.00	35.00	35.00	
28/02/2019	MAR46	MIC001	MICK GEORGE	198.24	39.65	237.89	237.89	
01/03/2019	MAR25	PR1001	PRINCIPAL HYGIENE	117.18	23.43	140.61	140.61	
01/03/2019	MAR36DD	LWC001	LWC NORTHAMPTON	104.90	20.99	125.89	125.89	
01/03/2019	MAR37DD	1AND1001	1 AND 1	69.93	13.99	83.92	83.92	
01/03/2019	MAR45	HMR001	HMRC	1,598.43	0.00	1,598.43	1,598.43	

Invoice Date	Ref	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance
			Subtotal B/Fwd	39,756.39	5,076.99	44,833.38	42,734.74
01/03/2019	MAR43	JOH001	JOHN LINNELL	72.03	0.00	72.03	72.03
01/03/2019	MAR44	NCC001	NCC PENSIONS	2,610.11	0.00	2,610.11	2,610.11
01/03/2019	MAR24	GLA002	GLASDON	252.44	50.49	302.93	302.93
04/03/2019	MAR33	PRE001	PRESTIGE LANDSCAPES	1,775.00	355.00	2,130.00	2,130.00
04/03/2019	MAR34	PRO001	PROMARCO PROM	200.00	40.00	240.00	240.00
06/03/2019	MAR51	PRE002	PRECISION ELECTRIC	128.00	25.60	153.60	153.60
			TOTAL INVOICES	44,793.97	5,548.08	50,342.05	48,243.41

Total: £48,243.41

Salaries: £5,824.96

Total Payments: £54,068.37

Minus pre-approved but unpaid payments in Feb of £14,724.08 (HOLLEY K X 2, HMRC & Prestige): -£14,724.08

Total Payments: £39,344.29

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